



CITY OF
SAN LUIS
A R I Z O N A
WWW.SANLUISAZ.GOV

P.O. Box 1170 | 1090 E. Union Street San Luis, AZ 85349 | P: (928) 341-8520 F: (928) 341-8539

MEMORANDUM

TO: Honorable Mayor Nieves Riedel, Members of the San Luis City Council, Jenny Torres, Acting City Manager; Sonia Cornelio, City Clerk; and Olivia Jenkins, Administrative Services Manager

FROM: Melissa Lopez, Deputy City Clerk

DATE: February 18, 2026

SUBJECT: Monthly Reports for January 2025

The January 2026 monthly reports are attached. If you have any questions, please do not hesitate to contact the corresponding department.

Thank you.

**MONTHLY REPORTS
DEPARTMENT ROSTER**

MONTH OF: January 2025

DEPARTMENT	TURNED IN	MISSING
Administration-Communications Division	X	
Billing & Collections	X	
Development Services	X	
Economic Development	X	
Engineering	X	
Fire Department	X	
Human Resources Department	X	
Information Technology Department	X	
Parks and Recreation Department	X	
Police Department	X	
Public Works Department	X	
Risk Management	X	
San Luis Municipal Court	X	

TOTAL DEPARTMENTS : 13

TURNED IN: 13

MISSING: 0

ADMINISTRATION

COMMUNICATIONS DIVISION

MONTHLY REPORT — JANUARY 2026



SOCIAL MEDIA REPORT

SUMMARY

In January, the City of San Luis' social media accounts functioned primarily as an informational and engagement platform for municipal operations and community outreach. Content focused on communicating our elected officials' activities and decisions, leadership appointments, and election-related announcements, while also providing timely public works updates such as street closures and construction impacts. Our pages promoted city-supported programs and services, including community assistance events, animal service initiatives, and partnerships with external organizations. Overall, the page served as a centralized channel to keep residents informed, encourage civic participation, and highlight ongoing efforts to support transparency, public safety, and community well-being.

SOCIAL MEDIA METRICS OVERVIEW

@SANLUISAZGOV

AUDIENCE SIZE 24,061

31.1% from San Luis, Arizona



TOTAL VIEWS 522.9K

VIEWS BROKEN DOWN BY CONTENT

Photos 147,856
Multi Photo 315,324
Text 2,254
Links 12,723
Others 3,406
Stories 8,626
Reels 32,738



PUBLISHED CONTENT 31 photos - 8 stories - 6 reels - 1 Text



322

**TOTAL SUBSCRIBER
COUNT**

Views 2.4K

Watch Time 149.6 Hr



Impressions 3,385

Page Visits 90

952

FOLLOWERS



AUDIENCE SIZE 5,018

36.9% from San Luis, Arizona

93.0K
TOTAL VIEWS

PUBLISHED CONTENT

Posts 34
Stories 27



16K
VIEWS

526
PROFILE VIEWS

328
LIKES

@SANLUISAZPARKS

AUDIENCE SIZE 16,137

37.3% from San Luis, Arizona



TOTAL VIEWS 164.3K

VIEWS BROKEN DOWN BY CONTENT

- Photos 69,654
- Multi Photo 55,264
- Text 48
- Links 13,264
- Others 652
- Stories 19,012
- Reels 6,395



PUBLISHED CONTENT 8 photos -15 stories - 1 reel - 1 Links - 2 texts



38.5K
TOTAL VIEWS

AUDIENCE SIZE 1,961

41.4% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 12
- Stories 19



@SLPDAZ

AUDIENCE SIZE 28,049

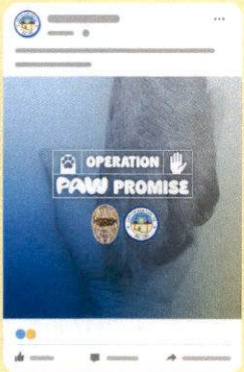
26.8% from San Luis, Arizona



TOTAL VIEWS 211.1K

VIEWS BROKEN DOWN BY CONTENT

- Photos 58,895
- Multi Photo 125,651
- Text 750
- Links 16,234
- Others 192
- Stories 7,089
- Reels 2,322



PUBLISHED CONTENT 11 photos -6 stories - 1 Text



9.2K
TOTAL VIEWS

AUDIENCE SIZE 1,971

24.4% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 3
- Stories 4



@SLFDAZ

AUDIENCE SIZE 3,230

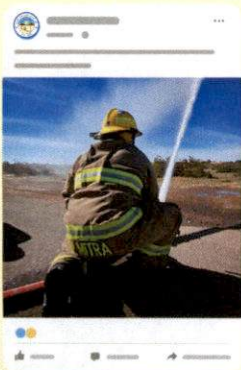
41.5% from San Luis, Arizona



TOTAL VIEWS 11.6K

VIEWS BROKEN DOWN BY CONTENT

- Photos 8,882
- Multi Photo 1,156
- Links 395
- Others 42
- Reels 696
- Multimedia 380



PUBLISHED CONTENT 3 photos -1 stories



12.3K
TOTAL VIEWS

AUDIENCE SIZE 1,030

31.1% from San Luis, Arizona

PUBLISHED CONTENT

- Posts 4
- Stories 0



WEBSITE REPORT

EXECUTIVE SUMMARY

During this month, 5 press releases were published and distributed to local and regional media outlets to broaden the City's reach and enhance public awareness.

MOST VISTED SITES THIS MONTH

<input type="checkbox"/>	Page title and screen class +	↓ Views -----
<input type="checkbox"/>	Total	282,773 100% of total
<input checked="" type="checkbox"/>	1 BWC San Luis, AZ - Official Website	242,967 (85.92%)
<input type="checkbox"/>	2 San Luis, AZ - Official Website Official Website	12,341 (4.36%)
<input type="checkbox"/>	3 Search • San Luis, AZ • CivicEngage	2,500 (0.88%)
<input type="checkbox"/>	4 News Flash • San Luis, AZ • CivicEngage	2,174 (0.77%)
<input type="checkbox"/>	5 Agendas & Minutes San Luis, AZ - Official Website	972 (0.34%)
<input type="checkbox"/>	6 Utility Bill Payments San Luis, AZ - Official Website	776 (0.27%)
<input type="checkbox"/>	7 Custom404 • San Luis, AZ • CivicEngage	638 (0.23%)
<input type="checkbox"/>	8 Apply San Luis, AZ - Official Website	569 (0.2%)
<input type="checkbox"/>	9 Staff Directory • San Luis, AZ • CivicEngage	464 (0.16%)
<input type="checkbox"/>	10 CAB San Luis, AZ - Sitio web oficial	444 (0.16%)
<input type="checkbox"/>	11 Bid Postings • San Luis, AZ • CivicEngage	376 (0.13%)
<input type="checkbox"/>	12 Municipal Court San Luis, AZ - Official Website	369 (0.13%)
<input type="checkbox"/>	13 Parks & Recreation San Luis, AZ - Official Website	360 (0.13%)
<input type="checkbox"/>	14 Solid Waste Division San Luis, AZ - Official Website	329 (0.12%)
<input type="checkbox"/>	15 City Council San Luis, AZ - Official Website	316 (0.11%)
<input type="checkbox"/>	16 Document Center • San Luis, AZ • CivicEngage	315 (0.11%)
<input type="checkbox"/>	17 Landscape Excellence Award San Luis, AZ - Official Website	269 (0.1%)
<input type="checkbox"/>	18 Listen Live San Luis, AZ - Official Website	261 (0.09%)
<input type="checkbox"/>	19 Departments San Luis, AZ - Official Website	234 (0.08%)
<input type="checkbox"/>	20 News Flash • San Luis, AZ	231 (0.08%)

City of San Luis

Finance Department

Billing & Collections Division

Water - Wastewater - Solid Waste - Business License



Operations Monthly Report

January 2026

Billing and Collections Monthly Report

Bills

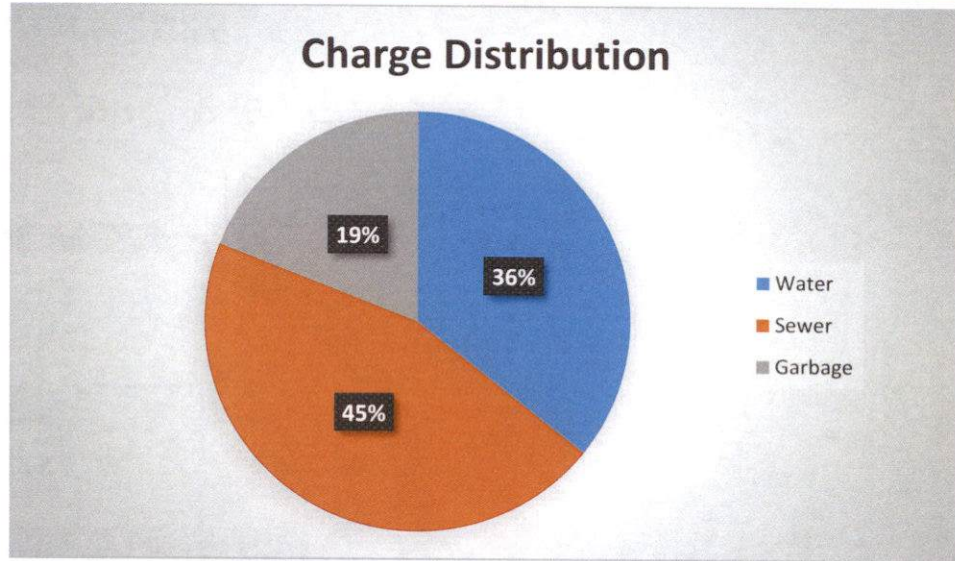
Date Bills Mailed 2/2/2026
 Number of Accounts Billed 9,451
 Current Charges \$ 1,350,001.40

Charge Distribution

Water \$ 481,839.25
 Sewer \$ 611,266.68
 Garbage \$ 256,895.47

Account Distribution

Residential 8952
 Commercial 296
 City 153
 School 30
 Government 20



Revenue Collected

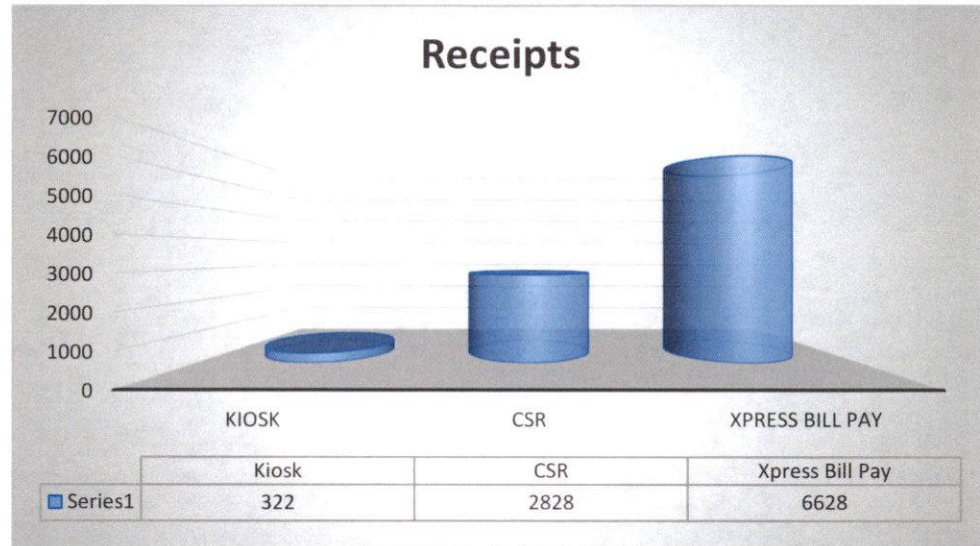
Utilities	\$1,370,129.75
Development Services	\$465,140.40
Miscellaneous Revenues	\$159,336.04
Fire Department	\$137,916.79
City Utility Accts.	\$80,108.49
Public Works	\$68,672.90
Police Department	\$4,662.00
Parks & Recreation	\$2,119.00
Senior Center Meals - WACOG	\$1,993.00
Parking Meters	\$1,001.32
Total	\$2,291,079.69



Billing and Collections Monthly Report

Total Receipts

Customer Service Reps	
Cash	1260
Checks	340
Debit/Credit	1228
Total	2828
XpressBillPay	
E-Check	2773
Credit/Debit	3855
Total	6628
Kiosk	
Cash	122
Credit/Debit	200
Total	322



Meter Reader Technicians

Move-In Accounts	77
Garbage Related	247
Move-Out Accounts	29
Water Related	404

Delinquent Notices	1026
Past Due Balance Reminders	367
Payment Arrangements	115
Disconnections	67

Utility Assistance Program

Our funds for the utility assistance program has depleted its budget.

Water Conversion

Accounts Converted	690
Non-converted Accounts	171

Collections

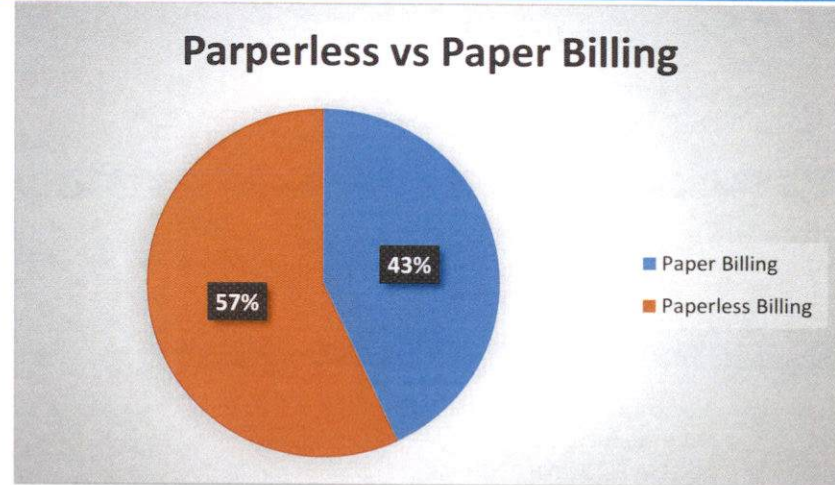
Accounts sent to collections	11
Balance transferred to Collections	\$ 851.16
Total Accounts on Collections	241
Total Amount	\$ 28,158.80

Accounts paid	12
Amount paid	\$ 564.51
Total Accounts paid	87
Amount Collected	\$ 8,780.50

Billing and Collections Monthly Report

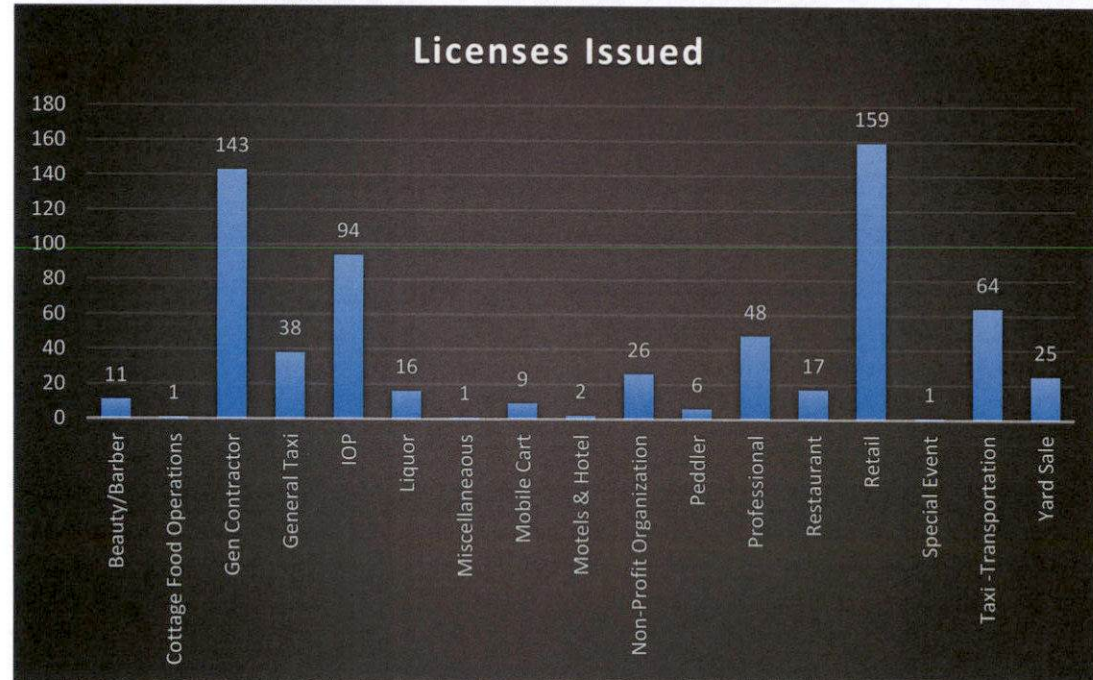
Paperless Billing

Paper Billing	4067
Paperless Billing	5384
Accounts on Autopay	2254



BUSINESS LICENSE

Licenses Issued/Renewed	
Beauty/Barber	11
Cottage Food Operations	1
Gen Contractor	143
General Taxi	38
IOP	94
Liquor	16
Miscellaneous	1
Mobile Cart	9
Motels & Hotel	2
Non-Profit Organization	26
Peddler	6
Professional	48
Restaurant	17
Retail	159
Special Event	1
Taxi-Transportation	64
Yard Sale	25
Total	661



CITY OF SAN LUIS



DEVELOPMENT SERVICES DEPARTMENT

.P&Z . BUILDING SAFETY . CODE ENFORCEMENT . GIS .

OPERATIONS MONTHLY REPORT

January 2026

Planning and Zoning Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
P & Z Activities													
Zoning Applications - Residential	1												1
-Commercial/Industrial						1							1
CUP Applications -Residential													0
-Commercial/Industrial													0
Variance Applications -Residential							1						1
-Commercial/Industrial													0
Minor Variance Application -Residential													0
-Commercial/Industrial			1										1
General Plan -Minor Amendment	1												1
-Major Amendment													0
Subdivision Application -Preliminary Plat		1											1
-Final Plat Application		1											1
Lot Split / Lot Tie	1						2						3
Text Amendments													0
Pre-Development Meetings	2	1	2		3								8
Continuation of Public Hearings													0
Total	5	3	3	0	3	1	3	0	0	0	0	0	18
P&Z Fees													
Zoning Applications - Residential	\$ 1,300.00												\$ 1,300.00
-Commercial/Industrial						\$ 900.00							\$ 900.00
CUP Applications -Residential													\$ -
-Commercial/Industrial													\$ -
Variance Applications -Residential													\$ -
-Commercial/Industrial			\$ 800.00				\$ 800.00						\$ 1,600.00
Minor Variance Application -Residential													\$ -
-Commercial/Industrial													\$ -
General Plan -Minor Amendment	\$ 1,200.00												\$ 1,200.00
-Major Amendment													\$ -
Subdivision Application -Preliminary Plat		\$ 3,272.00											\$ 3,272.00
-Final Plat Application		\$ 2,572.00											\$ 2,572.00
Lot Split / Lot Tie	\$ 400.00						\$ 800.00						\$ 1,200.00
Text Amendments													\$ -
Continuation of Public Hearings													\$ -
Total Fees Paid (130-48000)	\$ 2,900.00	\$ 5,844.00	\$ 800.00	\$ -	\$ -	\$ 900.00	\$ 1,600.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,044.00

Building Safety Activity

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permits Issued													
Residential - new	11	22	29	35	7	13	32						149
Multi-Family New													0
Residential - remodel	6	7	5	5	5	2	3						33
Residential - renovation		1											1
Residential - demolition	1												1
MH - Ground Set													0
MH - Pit Set (includes installation fee)													0
RV - Ground Set													0
Subtotal - Residential	18	30	34	40	12	15	35	0	0	0	0	0	184
Estimated Value of Permits	\$ 3,021,853.00	\$ 6,025,603.72	\$ 7,873,136.00	\$ 8,620,769.00	\$ 1,948,602.00	\$ 3,221,589.00	\$ 8,135,786.00						\$ 38,847,338.72
Commercial - new	1	1	1	2	1		0						6
Commercial - remodel						1	5						6
Commercial - demolition													0
MH Commercial - Ground Set													0
MH commercial - Pit Set (includes installation fee)	0		0	0	0	0	0	0	0	0	0	0	0
Subtotal - Commercial	1	1	1	2	1	1	5	0	0	0	0	0	12
Estimated Value of Permits	\$ 1,251,558.00	\$ 888,897.00	\$ 458,002.00	\$ 2,155,696.00	\$ 65,500.00	\$ 15,000.00	\$ 5,681,120.00						\$ 10,515,773.00
City Exempt	2			1		1	3						7
Electrical Permit	1	1		1		3	2						8
Fence													0
Fire Sprinkler System		1	1				1						3
Grading	1					1							2
HVAC Permit	1				1								2
Permits Renewed/Change Sub-contractor													0
Building			1	1									2
Plumbing Permit	1												1
Re-issue Cert. of Occupancy													0
Signs		1		2									3
Solar Permit	5	14	10	15	4	9	8						65
Swimming Pools	2		1	1			1						5
Tower Antenna Inst.		1											1
Foundation Special			1										1
Subtotal - Other	13	18	14	21	5	15	14	0	0	0	0	0	100
Estimated Value of Permits	\$ 272,238.00	\$ 426,681.81	\$ 442,092.59	\$ 527,891.59	\$ 242,233.70	\$ 573,025.15	\$ 838,472.59						\$ 3,322,635.43
Total Permits Issued	32	49	49	63	18	31	54	0	0	0	0	0	296
Total Estimated Value of Permits	\$ 4,545,649.00	\$ 7,341,182.53	\$ 8,773,230.59	\$ 11,304,356.59	\$ 2,256,335.70	\$ 3,809,614.15	\$ 14,655,378.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$52,685,747.15

Certificates of Occupancy

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Certificates of Occupancy													
Residential - new	23	12	7	4	21	17	25						109
Multi-Family - new													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial-Change of Occ.													0
Commercial-New & Remodel	1	1					1						3
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Occupancy	24	13	7	4	21	17	26						112
Certificates of Completion													
Residential	7	9	5	1	5	1	2						30
Multi-Family													0
MH - Ground Set													0
MH - Pit Set													0
RV - Ground Set													0
Commercial	1												1
MH Commercial - Ground Set													0
MH commercial - Pit Set													0
Total Certificates of Completion	8	9	5	1	5	18	28						74
	32	22	12	5	26	35	54	0	0	0	0	0	186
<p><i>All new construction (residential/commercial/industrial) receives a Certificate of Occupancy when the building has cleared all inspections and is ready to be occupied. Any remodels, renovations, additions, or other construction (residential/commercial/industrial) receives a Certificate of Completion when the building has cleared all inspections. and is ready to be occupied. This may also be referred to as a Certificate of Zoning Compliance.</i></p>													

Bldg Safety Fees

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Permit Fees													
Building Permit Fee	\$ 35,572.00	\$ 64,960.00	\$ 67,016.00	\$ 86,044.00	\$ 14,858.00	\$ 31,694.00	\$ 75,444.00						\$ 375,588.00
Plan Check Fee	\$ 13,857.30	\$ 7,166.90	\$ 13,137.30	\$ 13,003.90	\$ 3,192.90	\$ 4,006.40	\$ 7,082.40						\$ 61,447.10
Deposit for Res Plan Checks-Remodels only		\$ (100.00)		\$ 300.00	\$ (200.00)								\$ -
MH Permit Fee - Pit Set													\$ -
MH Permit Fee - Ground Set													\$ -
Electrical Permits	\$ 100.00	\$ 108.00		\$ 200.00		\$ 216.00	\$ 403.00						\$ 1,027.00
Plumbing Permits	\$ 100.00												\$ 100.00
HVAC Permits	\$ 245.00				\$ 260.00								\$ 505.00
Fire Sprinkler Permits		\$ 1,019.70	\$ 712.80			\$ 304.00							\$ 2,036.50
Solar Permits	\$ 1,150.00	\$ 2,650.00	\$ 1,550.00	\$ 3,050.00	\$ 1,000.00	\$ 2,350.00	\$ 2,200.00						\$ 13,950.00
Fire Dept. Permits													\$ -
Demolition Permits	\$ 50.00												\$ 50.00
Total Permit Fees(131-40135)	\$ 51,074.30	\$ 75,804.60	\$ 82,416.10	\$ 102,597.90	\$ 19,110.90	\$ 38,570.40	\$ 85,129.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 454,703.60
Utility Fees													
Water Connection Fee(100-43010)	\$ 7,750.00	\$ 12,400.00	\$ 13,300.00	\$ 17,150.00	\$ 2,700.00	\$ 5,850.00	\$ 15,350.00						\$ 74,500.00
WW Connection Fee(100-43115)	\$ 4,500.00	\$ 12,150.00	\$ 13,050.00	\$ 16,650.00	\$ 2,700.00	\$ 5,850.00	\$ 14,850.00						\$ 69,750.00
Total Utility Fees	\$ 12,250.00	\$ 24,550.00	\$ 26,350.00	\$ 33,800.00	\$ 5,400.00	\$ 11,700.00	\$ 30,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 144,250.00
Impact Fees													
Water Impact Fee (100-45025)	\$ 7,416.00	\$ 14,455.00	\$ 16,773.00	\$ 53,092.00	\$ 11,484.00	\$ 17,268.00	\$ 57,286.00						\$ 177,774.00
WW Impact Fee(100-45025)	\$ 13,068.00	\$ 25,235.00	\$ 27,773.00	\$ 44,962.00	\$ 7,614.00	\$ 15,426.00	\$ 41,877.00						\$ 175,955.00
Public Safety Impact Fee(100-45030)													\$ -
Parks Impact Fee(100-45005)	\$ 9,435.90	\$ 20,498.81	\$ 23,730.98	\$ 59,649.12	\$ 11,551.44	\$ 22,873.00	\$ 61,842.00						\$ 209,581.25
Streets Impact Fee(100-45035)	\$ 29,622.40	\$ 46,538.37	\$ 51,637.93	\$ 77,485.68	\$ 11,255.04	\$ 23,838.00	\$ 56,133.00						\$ 296,510.42
Fire Impact Fee (860-45015.019)	\$ 10,100.60	\$ 17,181.54	\$ 17,458.49	\$ 51,572.76	\$ 11,559.36	\$ 16,386.00	\$ 49,980.00						\$ 174,238.75
Police Impact Fee (860-45010.019)	\$ 9,177.40	\$ 12,201.79	\$ 14,397.41	\$ 46,612.04	\$ 11,360.60	\$ 14,348.00	\$ 44,234.00						\$ 152,331.24
Administration Imp. Fee(100-45000)	\$ 5,536.30	\$ 9,726.58	\$ 9,378.63	\$ 5,707.86	\$ -	\$ 924.00	\$ -						\$ 31,273.37
Total Impact Fees	\$ 84,356.60	\$ 145,837.09	\$ 161,149.44	\$ 339,081.46	\$ 64,824.44	\$ 111,063.00	\$ 311,352.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,217,664.03
Miscellaneous Fees													
Replace Building Card			\$ 80.00	\$ 80.00			\$ -						\$ 160.00
Change subcontractor		\$ 50.00	\$ 50.00		\$ 100.00	\$ 250.00	\$ 50.00						\$ 500.00
Re-Inspections			\$ 100.00	\$ 200.00	\$ 250.00	\$ 250.00	\$ 50.00						\$ 850.00
Special Inspections						\$ 100.00							\$ 100.00
Investigation Fee (Stop Work Order)	\$ 100.00	\$ 300.00			\$ 100.00	\$ 100.00							\$ 600.00
Building without permit	\$ 176.00	\$ 4,608.00			\$ 96.00	\$ 96.00							\$ 4,976.00
Plan Certification	\$ 1,415.70			\$ 3,545.10									\$ 4,960.80
Other-miscellaneous			\$ 290.40	\$ 369.60	\$ 80.00								\$ 740.00
Fee for use of outside consultants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Misc. Fees (131-48000)	\$ 1,691.70	\$ 4,958.00	\$ 520.40	\$ 4,194.70	\$ 626.00	\$ 100.00	\$ 100.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 12,090.80
TOTAL	\$ 149,372.60	\$ 251,149.69	\$ 270,435.94	\$ 479,674.06	\$ 89,961.34	\$ 161,333.40	\$ 426,781.40	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,828,708.43

**new impact fees effective 09/22/2025

Admin Impact Fee has been discontinued in accordance with the newly proposed and approved impact fee schedule.

*admin impact fee canceled since 09/22/2025.

**Deposits for Res Plan Checks are included in the Plan Check Fee

Code Enforcement

	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26	Total
Cases Opened	20	33	17	33	34	28	16						
Investigations	1	6	5	1	3	6	3						
First Notice	16	27	12	20	24	26	6						
Second/Final notices	9	7	9	10	5	5	8						
Cases Closed due to compliance	13	26	22	39	18	29	23						
Citations Given	0	0	0	0	0	0	0						
Court Appearances	2	0	0	0	0	0	0						
Stop Work Orders	3	4	1	1	2	1	1						
Abatement Notice	0	0	0	0	0	0	0						



ECONOMIC DEVELOPMENT

CITY OF SAN LUIS, ARIZONA

JANUARY 2026 REPORT

1. BUSINESS DEVELOPMENT

- Economic Development conducted one (1) Business Retention and Expansion Visits:
 - Pacific Style LLC



- Staff attended the grand opening of One AZ Credit Union.

2. SMALL BUSINESS DEVELOPMENT

- Department finalized 17 classes for Fuerza Local Cohort 2. Graduation planned for February.
- Department conducted interview with twenty-eight (28) businesses and entrepreneurs.

3. GOVERNMENT AFFAIRS

- Director attended the meeting with LD- 23 Legislators at State Capitol plus Senator Lauren Kuby to discuss bills and legislative issues.

- Director attended AAED's Legislative Luncheon at the Capitol Lawn.



- Director attended Governor Katie Hobbs presents: USMCA Report on the Future of North American Trade.
- Director worked with other municipalities on the Data Center working group.

4. GRANTS

- Economic Development attended monthly check in on the US HWY 95 water and sewer line project with the Economic Development Administration.
- Department worked on AZ SHPO Heritage Funds and Nuestra Herencia Grant for historic preservation work.

5. OTHER ACTIVITIES



- City Council approved and adopted the City of San Luis' Cultural and Economic Revitalization Plan.
- Director participated in the HOME Consortium funding recommendations for Yuma County.

CITY OF SAN LUIS ENGINEERING DEPARTMENT

MONTHLY REPORT

January 2026



City Projects

Engineering Department

- County 22nd Street and 4th Ave Intersection Improvements
 - DPE Construction complete Project.
- County 22nd Street and Sidewinder Road Traffic Signal
 - COSL complete concrete work at the intersection.
- Miscellaneous Projects:
 - 10th Ave – Cesar Chavez Blvd to County 22nd St design project. Currently under design.
 - 6th Ave – Union St to County 22nd St. Currently under design.
 - Union St and 4th Ave Intersection project. Currently under design.
 - Avenue F – San Luis Ln to Cesar Chavez Blvd. Currently under design.
 - East Park-South Parking Lot. Engineering working with proposals for paving.

Subdivisions

- Bienestar 12 Phase 2
 - Currently working with sidewalks and subdivision walls.

Engineering - Public Works Department

- Well Site 6 – Booster Station project.
 - Scope of work, fee proposal and contract under review.
- Water Storage Tanks Rehabilitation #3, #4 and #6.
 - Report of inspections under review.
- Well Site #3 Electrical and Civil Upgrade.
 - Electrical upgrade under design.
- High School Lift Station Generator.
 - Electrical Plans under design.

Encroachment Permits

Engineering Department issued 2 Encroachment Permits (EP) during December:

- **EP-2026-25:** 2318 Spencer Ave, Conduit Bore. Allo Fiber.
- **EP-2026-26:** Merril Ave - Onvida Health SLMC, Paving, Grading, Sidewalk. Pilkington Construction Co.
- **EP-2026-28:** 390 S Oak Ave-Parking Lot Business, Work in Right of way. JI Construction.

Other Tasks

The Engineering Team has been actively engaged in a variety of tasks related to both City and private projects. Key activities include:

- **Review of Design Plans and Submittals:** The team has thoroughly reviewed miscellaneous design plans and submittals for both City infrastructure projects and private developments.
- **Public Works Meetings:** The team attended coordination meetings focused on water, sewer, and traffic signal improvements, contributing to the planning and design stages.
- **Support for Other City Departments:** The team has also provided ongoing support to other City Departments as needed, ensuring smooth interdepartmental collaboration and project progress.

These efforts reflect the team's commitment to ensuring the effective design, coordination, and implementation of projects that benefit the City and surrounding areas.

Pictures – City Projects

- County 22nd street & 4th Ave Intersection Improvements.



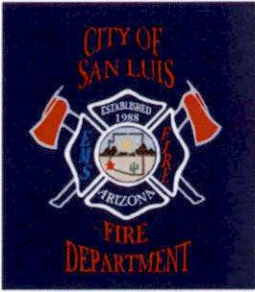
Co 22nd St & 4th Ave – Project completed.

Subdivisions.

- Bienestar Estates 12 Phase 2.



Bienestar Estates 12 Subdivision. Ongoing construction of sidewalks and subdivision walls.



SAN LUIS FIRE DEPARTMENT

Monthly Report



JANUARY 2026



EMERGENCY RESPONSE 911

San Luis Fire Department is committed to protecting our citizens by promptly responding to service calls throughout the city. Most of these calls involve structure fires, medical crises, vehicle accidents, hazardous material incidents, and other life-threatening situations. We also respond to non-emergency incidents, aiding our community when needed.

JANUARY 2026

TOTAL FIRE INCIDENTS	1/2025	1/2026
Commercial Fires	0	0
Residential Fires	0	1
Vehicle Fires	0	1
False Alarm	9	15
Other Fires	5	0
Total Fire Incidents	14	17

EMS ENCOUNTERS	1/2025	1/2026
Refusals	35	32
Transport by SLFD	344	349
Transport by other	10	7
No patient contact	3	7
Total Transports	354	356
Total EMS Encounters	389	388

False Alarms	9	15
Fire Drills	0	0
Hazmat Incidents	1	6

Public Assistance	42	32
Community Paramedicine	8	15

MUTUAL AID & EMS TRANSPORTS

This service is crucial in ensuring effective public safety for the community. Through agreements with other fire agencies in Yuma County, departments can support one another during emergencies that exceed local resources, such as mass casualty incidents or large structural fires. SLFD frequently provides and receives mutual aid from the neighboring Somerton Cocopah Fire Department and Rural Metro Fire Department.

Mutual Aid Provided:	1/2025	1/2026
County	0	0
Somerton	0	1
Mexico	0	0
Transports:		
SLM1	5	14
SLM2	51	0
SLM3	51	58
SLM4	0	31
SLM5	108	99
SLM6	14	42
SLM7	115	105
Somerton	35	7
HELO	0	0
Rural Metro	0	0
Yuma	0	0
Total Transports	379	356
Total EMS Encounters	389	388

DEPARTMENT SERVICES & COMMUNITY OUTREACH

The San Luis Fire Department (SLFD) takes great pride in serving the residents of our community. Beyond providing emergency medical and fire response services, SLFD is committed to public safety and education through a variety of programs and outreach efforts.

JANUARY 2026

- **Residential Inspections: 52**
Station 1- 34 Station 2: 18
- **Community Paramedicine: 15**
- AWC EMT Ride-Along Program: 0
- Senior Center Blood Pressure Checks: 0
- Heartsaver Classes (CPR): 0
- Fire Drills: 0
- Vaccine Clinics: 0
- **Community Events:**

A Crew

- **1/09/2026 – Safety Presentation and Blood Pressure Check**
Location: Senior Center

B Crew

- **1/21/2026 – Carrer Fair for PEPP Tec Students.**
Location: PPEP Tec: Cesar Chavez Learning Center
- **1/21/2026 – San Luis High School CTE Expo & College/Career/Community & Military Fair Night.**
Location: SanLuis High School

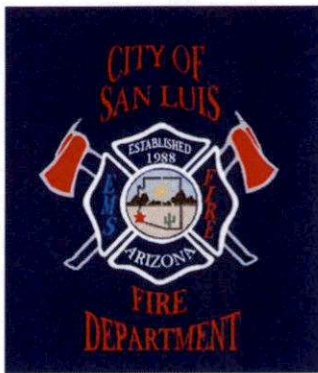
C Crew

- **1/13/2026 – Blood Pressure for Seniors; Presentation for Fire Drill Significance and Residential Fire Protection Systems.**
Location: Senior Center

FIRE INSPECTOR

JANUARY 2026

- Commercial Inspections: **15**
- Meetings: **27**
- Fire Suppression Test: **2**



San Luis Fire Department Monthly Training Reports

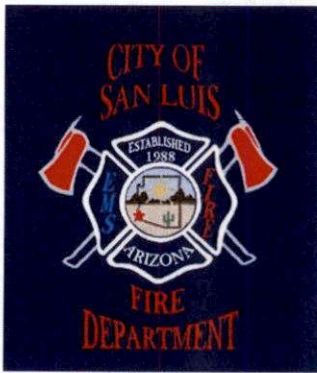
January 2026

Station No. 1

A-Crew

Captain E. Ramirez and M. Gomez

Date	Subject	Time	Instructor	Total Hours
01/02/2026	Company Training: Minuteman / 2.5" evolution	1300-1500	M. Gomez/ E. Ramirez	2.0
01/07/2026	Crosslay/Bumper Line: Loading / Deploying	1000-1200	M. Gomez/ E. Ramirez	2.0
01/16/2026	Proficiencies – Ground Ladders: Deployment/Maintenance	1500-1700	M. Gomez/ E. Ramirez	2.0
01/20/2026	Proficiencies – Driver / Operator Calculations	1300-1500	M. Gomez/ A. Burruel	2.0
01/25/2026	Proficiencies – Extend and flow 2.5" monitor, 1.5" crosslay, water supply. Engineer calculations	1000-1200	M. Gomez/ E. Ramirez	2.0
01/25/2026	EMS – Cardiac Arrest QA/QI	1600-1700	M. Gomez/ E. Ramirez	2.0
01/27/2026	Preplanning/Walkthrough: Library	1300-1500	M. Gomez/ E. Ramirez	2.0
01/29/2026	SLE1 – Equipment Review: tools, fans, saws, airbags	1000-1200	E. Ramirez/ A. Burruel	2.0



San Luis Fire Department Monthly Training Reports

January 2026

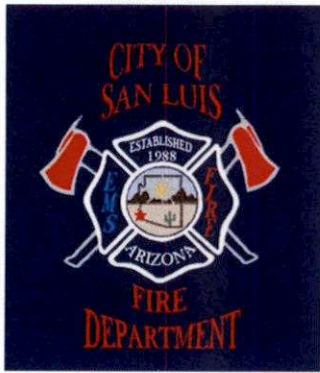
Station No. 2

A-Crew

Captain J. Gonzalez

Date	Subject	Time	Instructor	Total Hours
01/02/2026	Intro To Building (Construction Type of Building in The Area)	0900- 1100	I. Lopez	2.0
01/07/2026	Review Straight Roll, Donut Roll and Liter Line Deployment	0930- 1130	J. Gonzalez	2.0
01/09/26	Survey New Apartment Complex (PR Incident Plan) Fire Suppression System and Emergency and Non-Emergency Rescue	0900 - 1100	J. Gonzalez/ S. Pelayo	2.0
01/11/26	Discussion Training on Fire Attack Mode in Apartment Complex, Defensive, Offensive or Fire Department Connections	0900 - 1100	J. Gonzalez	2.0
01/16/26	Hose Deployment for Different Fire Operations, 2.5 for Apartment Structure and Front Bumper for Small Vehicle Fire. Semi-Truck Fire Liter Line Use	0900- 1100	J. Gonzalez	2.0
01/18/26	Intro to Positive and Negative Ventilation Advantages and Disadvantages	0930 - 1130	J. Gonzalez	2.0
01/20/26	On Scene Report and 360 Training (Resources Needed)	0900 - 1100	J. Gonzalez	2.0
01/25/26	Large Diameter Hose Hydrant Connection for Aerial Operation	0900 - 1100	I. Lopez	2.0

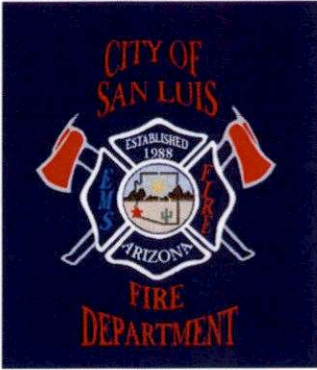
01/27/26	Area Street Survey Training of New Housing Division	0900 - 1100	J. Gonzalez	2.0
01/29/26	Station 2 Tour Preschool Coop Training for Regional, PPE Inspection, Hoisting, Rope and Knots, Forcible Entry, Hose and Couplings, Donning PPE	0900 - 1100	J. Gonzalez	2.0



San Luis Fire Department Monthly Training Reports

January 2026

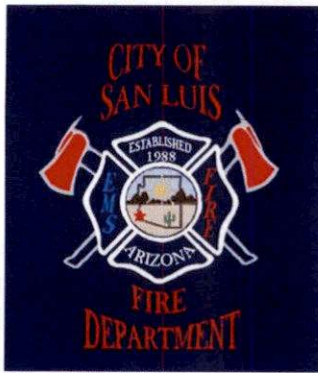
Station No. 1 B-Crew Captains E. Castro and C. Ofalla				
Date	Subject	Time	Instructor	Total Hours
01/05/2026	Firefighter Safety & Survival: Search & Rescue/ RIT Victim Removal	1300 -1530	C. Ofalla/ E. Castro	2.5
01/10/2026	RIT Pack Overview	1000 - 1100	C. Ofalla/ E. Castro	1.0
01/12/2026	SCBA Buddy Breather Scenarios	1300 - 1500	C. Ofalla/ E. Castro	2.0
01/14/2026	Pumping and Deploying Bumper Line	1300 - 1500	E. Castro/ J. Phillips	2.0
01/21/2026	FDC Connection	1030 -1200	E. Castro/ C. Ofalla	1.5
01/23/2026	Engineer Pumping with New Hydrant Connects	1000 -1200	C. Ofalla/ J. Phillips	2.0
01/28/2026	Hazmat EGR 2 chemicals	1000 - 1100	C. Ofalla	1.0



San Luis Fire Department Monthly Training Reports

January 2026

Station No. 2		B-Crew		Captain R. Solis
Date	Subject	Time	Instructor	Total Hours
01/03/2026	Fire Attack	-	E. Flores	2.0
	Online Videos		L. Carlos	
01/05/2026	SLL2 Hoses	-	L. Carlos	2.0
	Deploy Lines			
01/10/2026	Fire Review Video Charleston Fire	-	L. Carlos	2.0
01/12/2026	Aerial OPS	-	M. O'Dell	3.0
			F. Silva	
01/14/2026	All Hose Loads	-	L. Carlos	2.0
	SLL2		M. O'Dell	
01/19/2026	Haz-Mat Chemicals	-	L. Carlos	2.0
			R. Solis	
01/21/2026	Online Fire ground close calls	-	L. Carlos	2.0
01/23/2026	SLL2 LDH, Hydrant tagging	-	E. Flores	2.0
	Ladder Curtain		F. Silva	
01/28/2026	SLL2 Tools and PPE	-	M. O'Dell	2.0
			L. Carlos	



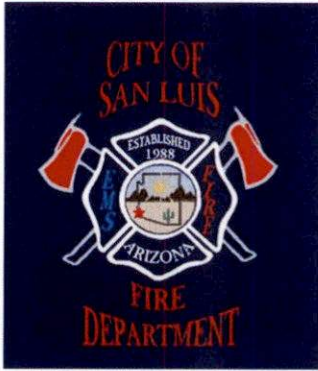
San Luis Fire Department Monthly Training Reports

January 2026

Station No. 1 C-Crew Captains: R. Rodarte and S.

Date	Subject	Time	Instructor	Total Hours
01/04/2026	Ground Ladders Discussion and Scenarios Ground Ladders Carry, Deployments, Repositioning, Lowering and Stowing. FF1 Skills 08: 1,2,3,4,5,6,7,8,9,10,12,13,14,15, and 16	1000-1200 1300-1500	C. Mora	4.0
01/06/2026	Engineer Training: Establishing Water Supply, Pumping Operations, and Safely Operating SLE1. Master Stream Training Using New RAM Ground Monitor: Deployment, Scenarios, and Stowage.	0900-1200	C. Mora	3.0
01/08/2026	Engineer Training: Calculating PDP, Friction Loss, and GPM on Hose-Lines Used on SLE1. Describe And Determine the Static and Residual Pressure on SLE1 After Connecting to a Hydrant. Calculate the PDP Using the RAM Ground Monitor if the Engineer Desires 350gpm with the Ground Monitor Connected to Two Sections of 2.5inch Hose	1100-1300	S. Estrada C. Mora F. Terrazas D. Dominguez	2.0
01/13/2026	Ground Ladders Discussion and Scenarios SLE1 Ground Ladders: Deployments, Repositioning, Lowering, And Stowing.	1000-1200	S. Estrada R. Rodarte	2.0

	Extension Ladder Deployment for Roof Access and Roof Ladder Deployment			
01/15/2026	EVOC Practical Training: Driving Course. 1 st Quarter PDP Calculations and Additional Calculations	0900-1300	R. Ramiro	5.0
	Probationary Firefighter Checkoffs: Radios, Gurney Operations and Troubleshooting	1400-1500	S. Estrada	
01/17/2026	SLE1 Apparatus Inspection and Maintenance. FF Nuno SLE1 Equipment Probation Checkoffs.	0900-1200	S. Estrada R. Rodarte	4.0
	Hazmat 1 st Quarter Scenarios and ERG Use. Understanding Roles During Hazmat Incidents.	1300-1400	D. Dominguez S. Estrada	
01/22/2026	Load and deploy all SLE1 Inch and a Half Hose Load.	0900-1200	R. Rodarte	3.0
	Demonstrate an Alley Pull, Straight Deployment, and Shoulder Deployment of the 4-8 Cross Lay Discuss Fire Attack Scenarios		S. Estrada	
01/26/2026	Extrication Tool Overview with Probationary Firefighter Signoffs.	0900-1200	S. Estrada R. Rodarte	4.0
	Deploy All Extrication Tools and Equipment, Demonstrate How to Use Each Tool Effectively and Safely, Describe the Capabilities of Equipment, Discuss Scenarios and Appropriate Responses, and Successfully Reload Equipment on SLE1 to a Ready State		J. Higuera	
	Full Firefighter PPE Turnout Drills. Successfully Don All Firefighter PPE Including SCBA in Less Than One Minute and Thirty Seconds. Successfully Doff All Gear and Leave It in a Ready State.	1400-1500	D. Dominguez/ S. Estrada R. Rodarte	



San Luis Fire Department Monthly Training Reports

January 2026

Station No. 2 C-Crew Captain C. Mora

Date	Subject	Time	Instructor	Total Hours
01/06/2026	Scene Size Up & Fire Attack. Target Solutions Incident Action Plan. Offensive vs Defensive Operations. Residential & Commercial Building	1000-1200	C. Mora	2.0
01/08/2026	Scene Size Up & Fire Attack. Target Solutions Incident Action Plan. Offensive vs Defensive Operations.	1000-1200	C. Mora	2.0
01/13/2026	Discussed Attack Line Stretches for Commercial and Residual structures.	1000-1200	C. Mora	2.0
01/15/2026	Preformed Attack Line Stretches for Commercial and Residual structures. Pre-Connected attacks and Litter Lines Set up.	1300-1500	C. Mora	2.0
01/22/2026	Preformed Attack Line Stretches for Commercial and Residual structures. Pre-Connected attacks and Litter lines set up.	1300-1600	C. Mora	3.0
01/24/2026	First Quarter Proficiencies. Ground Ladders Refresher on deployment of ladders from SLL2	1300-1500	C. Mora	2.0
01/26/2026	First Quarter Proficiencies. Ground Ladders Refresher on deployment from SLL2.	1300-1500	C. Mora	2.0

01/31/2026	First Quarter Proficiencies. SLL2. Inspection and Maintenance of SLL2 Ladders.	0900- 1200	C. Mora	3.0
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CITY OF SAN LUIS, AZ

**HUMAN RESOURCES
DEPARTMENT**

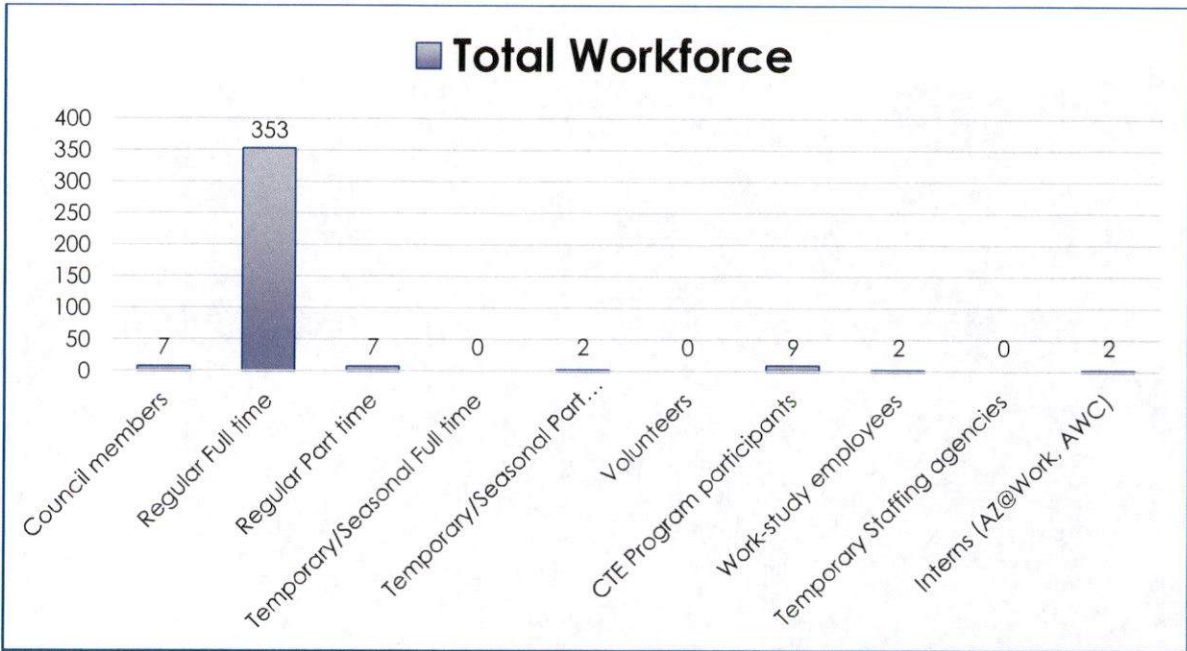
YOUR FUTURE BEGINS HERE.

MONTHLY OPERATIONS REPORT

JANUARY 2026

CITY OF SAN LUIS | 800 E Cesar Chavez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL WORKFORCE	
Council members	7
Regular Full-time employees	353
Regular Part-time employees	7
Temporary/Seasonal Full-time	0
Temporary/Seasonal Part-time	2
Volunteers	0
CTE Program participants	9
Work-study employees	2
Temporary Staffing agencies	0
Interns (AZ@Work, AWC)	2
TOTAL	382



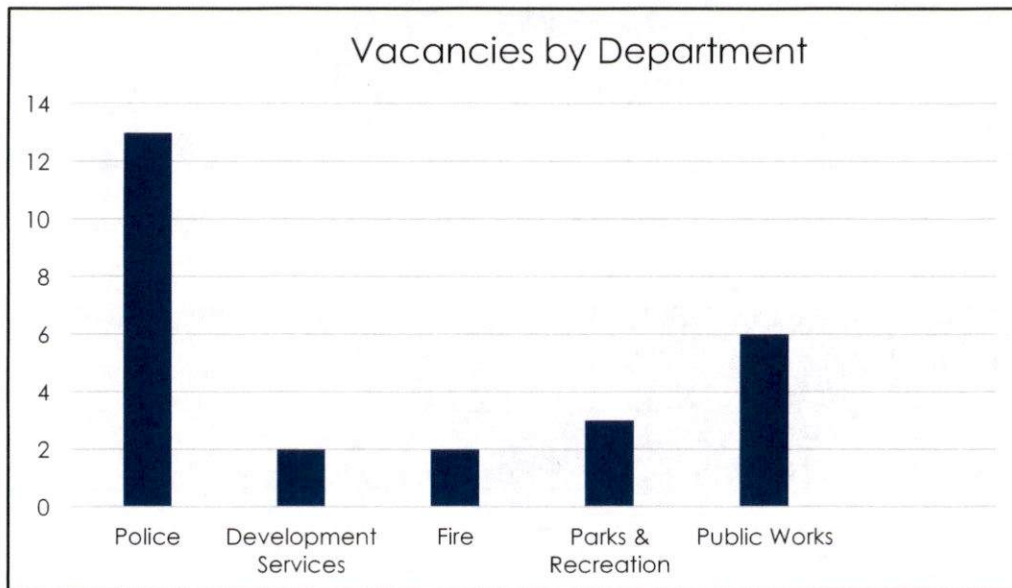
WORKFORCE TURNOVER			
New Hires		Terminations	
Employment Type	Quantity	Employment Type	Quantity
Regular (FT)	6	Resignations (FT- Regular)	3
Regular (PT)	0	Resignations (PT- Regular)	0
Temporary /Seasonal (PT)	0	Dismissals (FT- Regular)	0
Elected Officials	0	End of Appt. (Elected official)	0
Internships	0	End of season (PT)	0
Temp. staffing agency	0	Temp. staffing agency	0
Turnover Rate for January 2026: 0.85			
Turnover Rate for January 2025: 1.20			
Total Turnover Monthly Difference: +0.35			

TALENT ACQUISITION							
RECRUITMENT ACTIVITY							
Previous Job Postings	New Job Postings	Applicants	Interview Sets	Total # of Interviewees	Total Hires/ Rehires	Promotions/ Conversions	Requisitions Filled
19	0	169	7	14	6	9	4

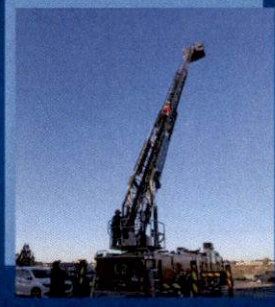
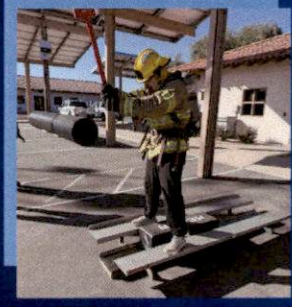
Physical Agility Test Police	Written Exam Police	Dispatcher Typing Test	Physical Agility Test Fire	Written Exam - Fire
Passed - 0	Passed - 0	Passed - 0	Passed - 7	Passed - 7
Fail - 0	Fail - 0	Failed - 0	Fail - 4	Fail - 0

Vacancies by Department

Department	Job Title	# of vacancies
Fire	Firefighter	1
	Fire Engineer	1
Development Services	Assistant Director of Development Services	1
	GIS Analyst	1
Parks & Recreation	Assistant Director	1
	Maintenance Specialist	1
	Driver PT	1
Police	Police Communication Officer	6
	Police Officer	7
Public Works	Heavy Equipment Operator (Water/ Wastewater)	1
	Wastewater Supervisor	1
	Code Compliance Specialist	1
	Equipment Operator (Highway Users)	1
	Maintenance Technician (Highway Users)	2
Total		26



FIREFIGHTER PHYSICAL AGILITY



1/30/2026

BENEFITS ADMINISTRATION

INSURANCE	ADDITIONS Enrollments from January	TERMINATIONS Effective January	TOTAL ACTIVE EEs
Health Insurance	4	1	342
VSP – Vision	5	1	340
Dental	5	1	344
FMLA Leave			3
Short-term Disability claims			0
ASRS Refund Applications			0
ASRS Retirement Applications			0
ASRS Ending Payroll Verifications			0

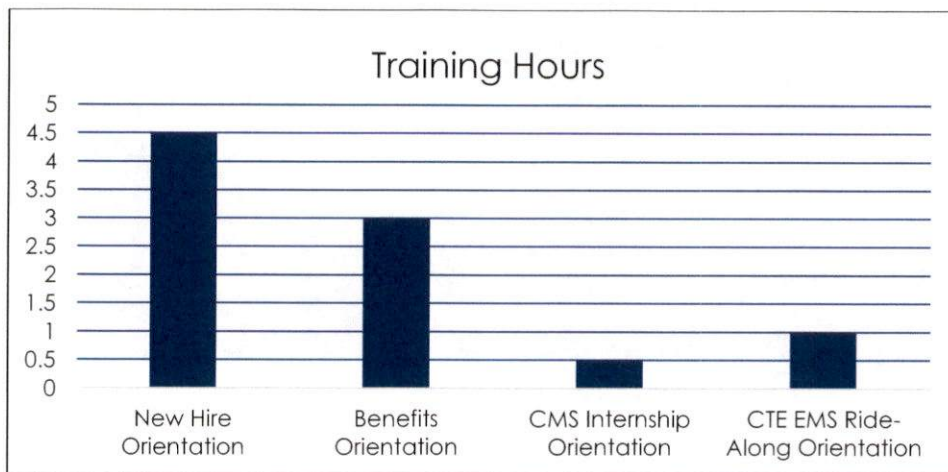
- **Benefit Orientation:** Two (2) conducted.
- **Claims Advocacy:** Five (3) claims were researched and sent to the Third-Party Claims Administrator for correct submission.

WELLNESS PROGRAM

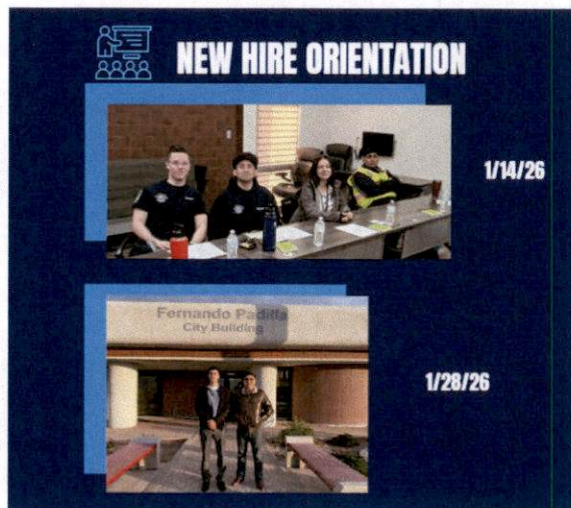
- **Gym Membership**
 - 80 active memberships / 7 EEs on the waiting list

TRAINING AND DEVELOPMENT

	Facilitators	Trainees/Department	Date	Total Training Hours
New Hire Orientation	Pamela Tapia, HR Analyst	6 (HR, FD, PW-HWYU, PD)	1/14/26 1/28/26	4.5
Benefits Orientation	Priscila Campa, HR Generalist	6 (HR, FD, PW-HWYU, PD)	1/14/26 1/28/26	3
CTE Internship Orientation	Pamela Tapia, HR Analyst	1 (City Admin)	1/21/26	.5
CTE EMS Ride-Along Orientation	Danya Carrasco, HR Coordinator	2 (FD)	1/28/26	1
TOTAL TRAINING HOURS:				9



- COSL Orientation**



Professional Development Plan		
Department	Quantity	PDP Type
1	1	Certification/Continuing Education
Scholarships		
SLFD	4	AWC Paramedic Program

COMPLIANCE/DATA ANALYTICS AND CLASS & COMP

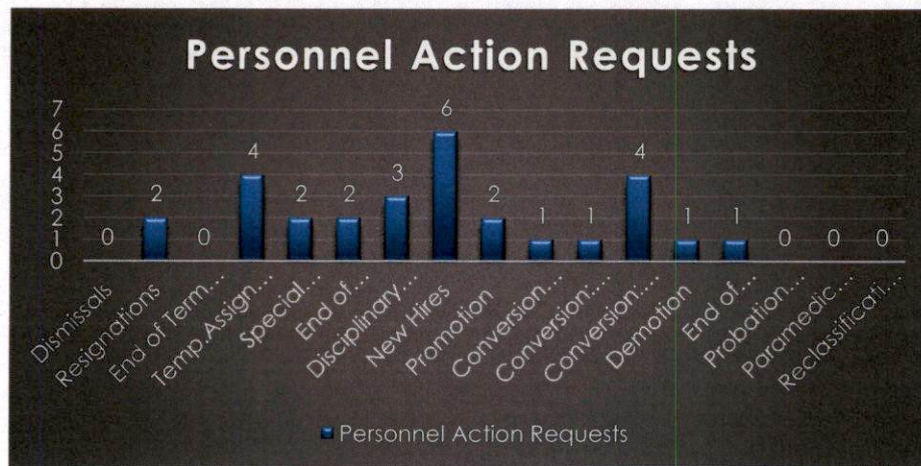
- **Purchase Requisitions:** 3
- **Employment Verifications:** 5
- **Conflict of Interest:** 6
- **Ongoing internal HR audits:** N/A
- **Public Records Request:** 1
- **Ongoing maintenance of Public Safety Temporary Assignment:**
 - 4 FTO Assignments
 - 1 End of Temporary Assignment Incentive
- **Maintenance of Public Safety Incentives:**
 - 4 Hiring Incentives processed
 - 89 Retention Incentives processed

EMPLOYEE RELATIONS

- **Exit interviews:** 1
- **Disciplinary Actions Administered:**
 - 1 Admin Leave
 - 1 1-Day Suspension w/o Pay
 - 1 5-day Suspension w/o Pay

Personnel Action Requests (PAR)	Quantity
Dismissals	0
Resignations	2
End of Term (Assignment)	0
Temporary Assignment FTO	4
Special Assignment	2
End of Special Assignment	2
Disciplinary Actions	3
New Hires	6
Promotion	2

Conversion OAP	1
Conversion PD	4
Conversion: Fire Dept.	1
Demotion	1
End of Probation	1
Probation Extension	0
Paramedic Certification	0
Reclassifications	0
TOTAL:	29



PERFORMANCE MANAGEMENT

Type of Evaluation	Placed	Received	Total
Annual	0	28	28
Probationary	8	5	13
Original	2		
Promotional	6		
Demotion			
Mid-Term		3	
End of Probation		1	
Apprentice Extension		1	
Disciplinary			
Total	8	33	41

Information Technology

Monthly Report: January 2026

Overview:

Provided IT support to City of San Luis employees with technical issues with hardware, software, or network systems. At the same time, ensuring problems are resolved promptly to minimize disruption to the City of San Luis operations.

IT support and infrastructure operations ensure that technology systems are reliable, secure, and optimized to meet the organization's needs.

Project Status

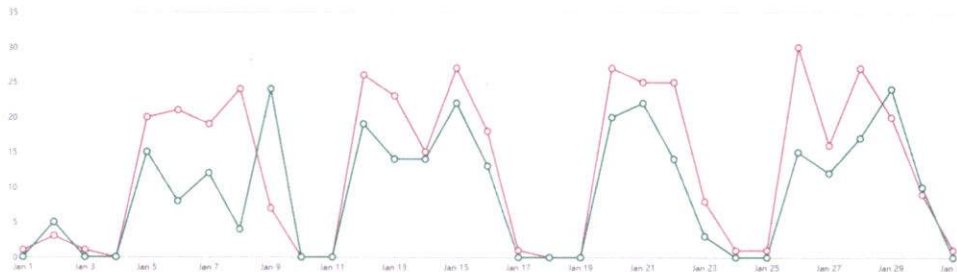
- Sabre Industries has begun construction of the Public Safety Radio Communication Tower that will serve the east side of the City of San Luis.



- Begun the discovery process to find the perfect ERP solution that would help Finance, Development services, Public Works, and city administrative staff improve digital processes and improve operational efficiency. In January, we demoed OpenGov and Oracle NetSuite, and in February, Tyler Technologies will have the opportunity to demo their Enterprise cloud product.

Requests Created Total: 396 | Request Resolved: 287

396 Created
287 Resolved



Parks Grounds

Parks Maintenance



Frontera Estates 2 (944 E. Washington Ln.) Mowing green area



East Community Park (4005 County 24th St.) Mowing soccer fields



Bienestar Estates 2 (944 E. Washington Ln.) Removed tree limb past property line.



Fire Department (1165 N. McCain Ave.) Removed weeds around area



City Hall (1090 E. Union St.) Removal of weeds on east basin



Joe Orduño (965 N. Park Ave.) Cesar Chavez Blvd. & Main St. removal of weeds



City Prosecutor (785 N. William Brooks Ave.) Removed weeds around landscaped area



Bienestar Estates No. 6 (475 N. Madrigal Dr.) Overseeding soccer field



Joe Orduño (965 N. Park Ave.) F2 & F3 field marking for Softball Coed league



Parks Grounds



Joe Orduño (965 N. Park Ave.) Edging F3 & Soccer field

Irrigation Repairs



Bienestar Estates (1037 Kennedy Ln.) Bad irrigation valve installed new valve

Bienestar Estates No.7B (1135 9th Ave.) Repaired bad irrigation valve.



Rancho San Luis Unit1 (228 E Juarez St.) Repaired bad irrigation valve

Bienestar Estates No.5 (1604 E. America St.) Repaired bad solenoids.

Projects



Take down Christmas tree at Main St. roundabout

Taking down Christmas decorations at the Cultural Center

Parks Grounds



Taking down Christmas light poles on Main St.



Senior Center (790 E. Cesar Chavez Blvd.) Assist with Food Bank distribution



Repairs



Bienestar Estates No.2 (700 6th Dr.) Light was not working, new LED light was installed



Pepp Park (467 Cesar Chavez Blvd.) Fixed electrical problem and new photocell



Bienestar Estates No.2 (700 6th Dr.) Repaired damaged restroom ceiling.



East Community Park (4005 Co. 24th St.) New backflow cage was installed.



East Community Park (4005 Co. 24th St.) Removing weeds.



East Community Park (4005 Co. 24th St.) Repaired black tarp around the soccer field.



Cultural Center

Spring Preparation

Planning and preparation for Spring 2026 activities began during this reporting period, including organizing program ideas, reviewing past events, and identifying logistical needs to support upcoming seasonal programs



Valentines Paint Night!

The community workshop campaign began with Brush It!, a guided painting workshop where all materials are provided and instructors lead participants through the painting process step by step. This workshop will be given in February.



Sticker Competition

Planning and coordination took place with local schools and the internal communications team to launch a community sticker design competition. The submission deadline is February 28, with finalists selected by committee review. Community voting will take place through social media from March 9 to 13, and the winner will be announced on March 17.



Self-Defense Workshop

We partnered with Sarali Robles to offer a self defense workshop for the community. The two hour session will cover self defense basics, including situational awareness, personal safety techniques, and practical skills participants can use in every day situations. The workshop is designed to help build confidence and promote overall community safety. This workshop will be offered in March.



Professional Development

Cultural Center staff participated in Excel courses offered by AWC to build foundational Excel skills and improve efficiency in daily administrative and operational tasks



Classes:

- Zumba
- Guitar
- Piano
- Folkloric Dance
- Ballet 1 & 2
- Gymnastics 1 & 2
- Modern Dance 1 & 2
- Pilates & Barre
- Jiu jitsu
- Art

Recreation

Wishing you a year 2026 of clear work objectives, productive collaboration, and continued professional growth, alongside meaningful moments, friendly activities, and well-earned enjoyment beyond work.

Introducing our new Slow Pitch 40+ category—designed for players aged 40 and above who want to stay active, enjoy friendly competition, and reconnect through sport. This category focuses on teamwork, sportsmanship, and fun, offering a great balance between healthy physical activity and social engagement in a relaxed, welcoming environment. Starting with 6 teams and nearly 90 participants.



We are pleased to present the Co-Ed Slow Pitch Program, which brings together 13 teams and nearly 200 participants. This program promotes inclusivity, teamwork, and active participation in a friendly and respectful environment. With a strong emphasis on sportsmanship and community spirit, the co-ed category offers an excellent opportunity for players of all backgrounds to enjoy the game, build connections, and stay engaged through healthy competition.



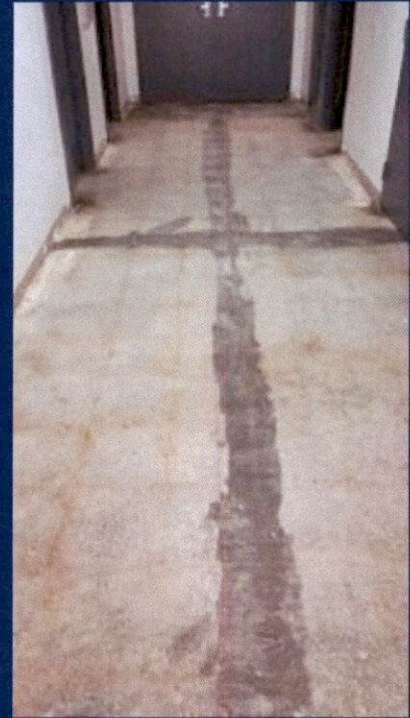
The organization and planning of the spring activities were carried out with a focus on structure, accessibility, and participant engagement. The program included a T-Ball League, a Youth Baseball League, Men's Basketball, and Women's Volleyball, each designed to meet the needs of different age groups and interests. Careful scheduling, coordination of facilities, and collaboration with coaches and volunteers ensured that all activities were conducted smoothly and safely. These spring programs promoted physical activity, skill development, teamwork, and community involvement, while providing participants with positive and well-organized recreational experience.



Youth Center

Youth Center Classes – Our Youth Center has been closed for our floor replacement.

- During the floor renovation, the Youth Center remained closed due to the replacement of the flooring. Improvements were carried out in the offices, game room, art room, computer lab, and the main hallway.
- The modifications were mainly done because several rooms had carpeting that was in poor condition.
- During this period, the Youth Center staff worked Remotely from Recreation Department, focusing on the new budget and developing ideas to attract youth through new activities.



Youth Center Fall Schedule- the Youth Center Spring courses are:

- Open Gym
- Boxing Class
- Boxing Team
- Game Room
- Board Games
- Youth Training Program
- Movie Nights
- Ping Pong
- Lego Class
- Indoor RC Club

A poster for the San Luis Youth Center Spring Schedule. The poster features the center's logo and name at the top, along with its hours of operation (Monday-Friday, 8:00 A.M. - 7:00 P.M.) and address (973 N. Park Ave., San Luis, AZ). The main title is "SPRING SCHEDULE". Below the title, there are ten circular icons representing different activities: Open Gym, Boxing Class, Boxing Team, Game Room, Youth Training Program, Board Games, Movie Nights, Lego Class, Ping Pong, and Indoor RC Club. Each icon includes a small image of the activity and its schedule. At the bottom of the poster, there is contact information: "FOR MORE INFORMATION PLEASE CALL (928) 341-8574" and social media handles for Facebook and Instagram (@SANLUISAZPARKS). There is also a "SEE WEBSITE" button and a note that the schedule is subject to change without notification.

Youth Center

Youth Center Boxing Classes –

- Throughout the floor renovation process, our boxing team continued training in different ways, as all furniture was moved into the gym area. Our boxers trained outdoors with the support of Coach Serrano. While training outside, they used some boxing equipment and also took advantage of the opportunity to run around the park to build endurance. Our boxing team is preparing for upcoming competitions in 2026.



Senior Center

Senior Center Overview

January 2026 was a busy and successful month at the Senior Center, filled with engaging activities, educational presentations, and community partnerships. The month began with a fun game of “100 Mexicanos Dijeron” and a celebration of Día de Reyes, where seniors shared Rosca de Reyes and hot chocolate.

Several organizations visited to provide valuable information and services. Life Care Center representatives offered a presentation and application assistance, while the Fire Department delivered safety education and provided ongoing weekly blood pressure checks. Yuma County Voter Registration and private property representatives shared voting and registration guidance, and ACACIA Hospice Care presented on hospice, recovery, and rehabilitation services. Campesinos Sin Fronteras also invited seniors to an upcoming educational conference.

The center continued its regular food box distribution and hosted a variety of recreational activities, including Movie Day, vision board creation, painting sessions, Valentine’s centerpiece crafts, and intergenerational bingo with San Luis Middle School students. The month concluded with a field trip to Lin’s Grand Buffet in Yuma and a celebration honoring all seniors with January birthdays, ending the month on a joyful and meaningful note.

SERVICES PROVIDED BY OUR DEPARTMENT

Breakfast: 7:00am-9:00am

Lunch: 11:00 - 12:00pm

Daily Transportation: Morning 7:00am Afternoon at 12:00pm

Assistance to seniors: With documentation, translations, filling out all sorts of applications.
6:00am-2:30pm

DAILY/WEEKLY or MONTHLY ACTIVITIES

Daily Bingo: 10:30am-11:00am

Daily Board Games: 6:00am-2:30pm

Daily Pool Game: 6:00am-2:30pm

Exercise Classes: 8:00am-9:00am

Arts & Crafts: 9:00am-10:00am

Gardening: 8:00am-9:00am

DAILY/WEEKLY or MONTHLY ACTIVITIES (Continued)

(LIHEAP) The Home Energy Assistance Program: 6:00am-2:30pm

Total de Meals Served: 889

Total Attendance: 1329

Total people transported: 360

SPECIAL PROJECTS/MEETINGS/OR OTHER ACTIVITIES

- January 05, 2026: 100 Mexicanos Dijeron Game 9:00am –10:00am
- January 06, 2026: Rosca de Reyes 9:00am-10:00am
- January 08, 2026: Life Care Center 9:00am-10:00am
- January 12, 2026: Movie 9:00am- 10:00am
- January 13, 2026: Fire Department Presentation 9:00am-10:00am
- January 14, 2026: Food Bank- Distributed food boxes to seniors
- January 14, 2026: Yuma County Recorder Presentation 10:00am-11:00am
- January 15, 2026: Nutrition Class 9:00am-10:00am
- January 16, 2026: San Luis Meddle School Bingo 9:00am-10:00am
- January 20, 2026: Yuma County Vote Registration 9:00am –10:00am
- January 21, 2026: ACACIA Hospice Care: 9:00am –10:00am
- January 23, 2026: Painting Activity 8:00am – 9:00am
- January 26, 2026: February Centerpieces 8:00am –9:00am
- January 29, 2026: Lins Grand Buffet Field trip



100 Mexicanos Dijieron 01/05/2026

Senior Center



Rosca De Reyes 01/06/2026



Movie 01/12/26



Life Care Center 01/08/26



Fire Department 01/13/26

Senior Center



Yuma County
Recorder Presentation
01/14/26



Nutrition
Class/Vision Board
01/15/26



San Luis Middle
School 01/16/26



Yuma County Voter
Registration 01/14/26



ACACIA Hospice
Care 01/21/26



Painting Activity
01/23/26



February Centerpieces
01/26/26

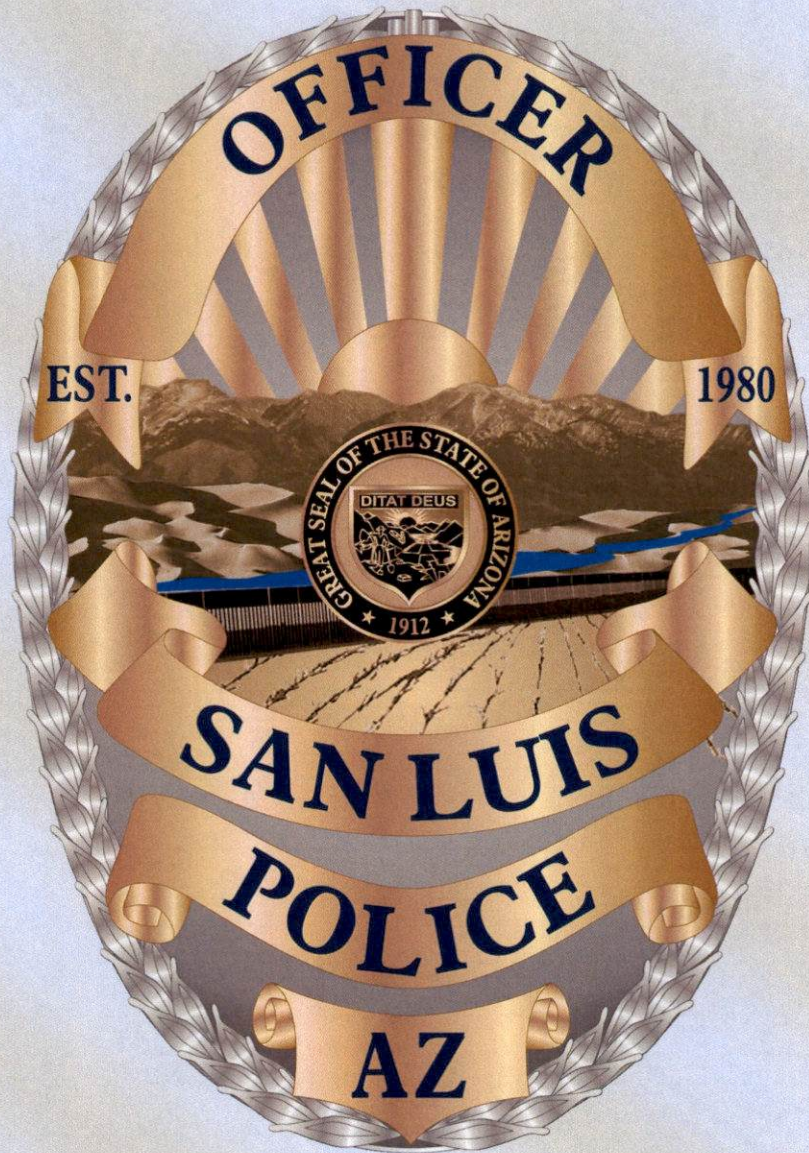


Lin's Buffet Fieldtrip 01/29/26



January Birthdays 01/30/26

SAN LUIS POLICE DEPARTMENT
MONTHLY REPORT
JANUARY 2026



COMMUNITY OUTREACH/ SPECIAL EVENTS:

- Members from the SLPD attending the Annual Amberly's Place GALA. The gala, which took Place at the Quechan Resort in Winterhaven, featured organizations and community leaders who chose to invest their time and treasure in Amberly's Place and its mission. Amberly's Place also celebrated its 26th year of serving the Yuma community.



USE OF FORCE INCIDENTS AND FINDINGS:

- One (1) pending review.

OPERATIONS/NOTABLE EVENTS:

- None

VEHICLE PURSUITS AND FINDINGS:

- None

COMPLAINTS AND FINDINGS:

- None

AWARDS AND RECOGNITIONS:

- None

GRANTS MANAGEMENT:

- Reimbursement requests for OPSG have been submitted up to 12/26/2025.
- We will be applying for the next FY GOHS & OPSG grant cycles.

BUDGET SUMMARY:

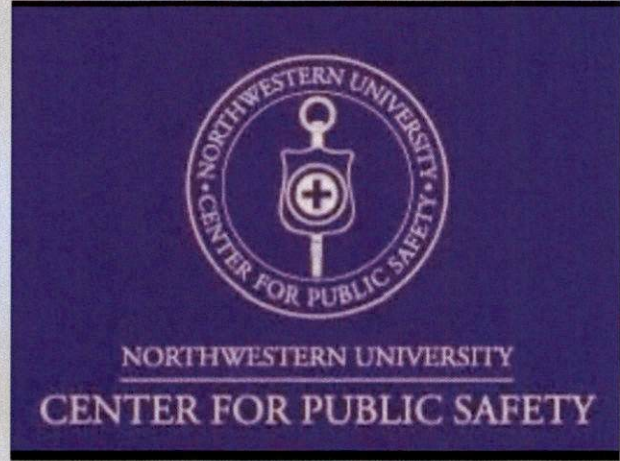
- For FY26, SLPD has expended 54% of our annual budget.

RECRUITING/HIRES/RETENTION/DEPARTURES:

- **Nine (9)** Police Officer positions are vacant, and the selection process remains active. Two will start the academy on February 9th, 2026
- **Six (6)** 9-1-1 Communication Officer positions are vacant, and the selection process remains active.
- One (1) Records Specialist position was filled.

PERSONNEL ACHIEVEMENTS AND EMPLOYEE ACTIONS:

- The SLPD proudly congratulates Lieutenant Emmanuel Botello and Lieutenant Alan Guevara for completing the Northwestern School of Police Staff & Command (SPSC) and graduating from class #584, a testament to their continuous dedication and commitment to professional leadership.



- The SLPD is proud to congratulate and welcome its newest members following their graduation from the Arizona Western College Law Enforcement Training Academy (LETA). They will now move on to the next phase of their journey (field training). Welcome to the team.

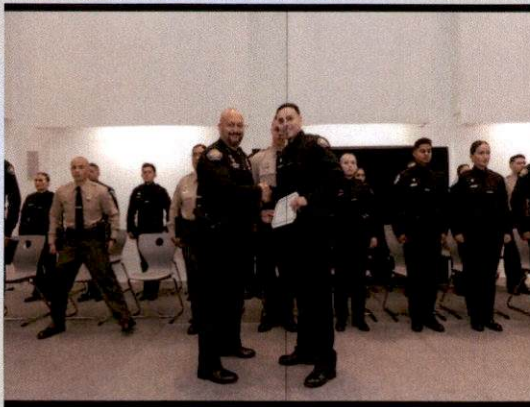
Officer Sergio Nogales



Officer Julilo Vargas



Officer Ramiro Gonzalez



Officer Arturo Cruz



MONTHLY INCIDENT/CRIME REPORT:

The incident/crime report is broken down into four (4) types of reports: 1 - Calls for Services - All calls reported by citizens and received at the Communications Center. 2 - Officer Initiated Calls - Contacts reported by officers while patrolling. 3 - Accidents - Accidents that occurred in city limits and cases taken by an officer. 4 - Actual Cases Taken by Officers - Reports taken by officers, crime/incident determined by an officer as reported by a citizen - from the calls of service received.

The Monthly Incident Calls for Service (CFS) count is listed below as reported by citizen(s) (Initiated as a CFS).

INCIDENT CALL TYPE	JAN	TOTAL
711	89	89
911 Call	242	242
Abandoned Vehicle	95	95
Accident	75	75
Alarm Residential	11	11
Animal at Large	98	98
Animal Related	48	48
AOD-Assist Other Department	43	43
Arrest on Warrant	23	23
Criminal Damage	13	13
Deceased Animal	7	7
Disabled Vehicle	26	26
Disturbance	34	34
Field Interview	63	63
Noise Disturbance	32	32
Other	27	27
Parking Violation	167	167
Private Tow	44	44
Public Assist PD	41	41
Traffic Stop	647	647
Alarm Commercial	23	23
Civil Matter	37	37
Custodial Interference	6	6
Driving under the Influence	9	9
Foot Patrol	3	3
Found Property	6	6
Harassment	7	7
Identity Theft	13	13
Lost Property	5	5
Notification	7	7
Open Door/Window	2	2
Reckless Driver	41	41
Repossession	34	34

Sexual Offense	4	4
Shoplifting	8	8
Shots Fired	1	1
Stolen Vehicle	8	8
Suspicious Activity	15	15
Suspicious Subject	14	14
Theft	6	6
Threats	13	13
Walk In PD	7	7
Suicidal Subject	1	1
Liquor Offense	3	3
7 1 1 West Reservation	1	1
Animal Cruelty	1	1
Assault	4	4
Attempt to Locate	6	6
Burglary	3	3
Child Abuse	9	9
Citizen Complaint	4	4
Civil Standby	2	2
Court Assist	4	4
Court Order Violation	2	2
Cybertips	1	1
Drug Offense	14	14
Fictitious Plate Traffic	1	1
Flag Down	59	59
Found Person	3	3
Fraud	1	1
Incorrigible Juvenile	1	1
Information Received	2	2
Littering	5	5
Loitering	1	1
Medication Disposal	1	1
Mental Case	4	4
Missing Person-Overdue	6	6
Recovered Stolen Vehicle	1	1
Repair Order	22	22
Runaway Juvenile	4	4
Sexual Assault	1	1
Suspicious Vehicle	6	6
TEST PD	8	8
Traffic Control	51	51
Traffic Incident	35	35
Trespass	8	8
Welfare Check	19	19
Grand Total	2,388	2,388

Cases Taken by Officers

Cases Taken are actual police reports that document and detail all the facts, circumstances, and timeline of events surrounding an incident. This section, Cases Taken, is a live document that will update all existing months within the report as officers complete their investigations/reports.

REPORT TYPE	JAN	TOTAL
Criminal Damage	5	5
DUI	5	5
Abandoned Vehicle	3	3
Accident	19	19
Arrest on Warrant	8	8
Assault	4	4
Assault-Aggravated	1	1
Burglary-Residence	2	2
Criminal Traffic Offenses	6	6
Disorderly Conduct	1	1
Dog at Large	1	1
Domestic Disturbance	2	2
Drug Offenses	7	7
DV-Criminal Damage	1	1
Endangerment	1	1
Felony Flight	1	1
Fraud	1	1
Interf w/Judicial Proceed Other	1	1
Missing Person	1	1
Motor Veh Collision-No Inj-DUI	1	1
Parking Violation	2	2
Property-Found	1	1
Recovered/Stolen Vehicle	1	1
Sexual Assault	2	2
Shoplifting	5	5
Taking Identity of Another	1	1
Theft	1	1
Theft of Vehicle	1	1
Traffic Citation	1	1
Traffic Offense	1	1
Grand Total	87	87

Officer Initiated Calls – Out of the Incident Reports (calls), the types below are calls initiated by the Officer, not by public request.

CALL TYPE	JAN	TOTAL
Field Interview	10	10
Traffic Stop	46	46
Grand Total	56	56

Tickets - Breakout Type

TYPE OF TICKET	JAN	TOTAL
Civil Traffic	196	196
Criminal Citation	16	16
Parking	44	44
Written Warning	231	231
Criminal Traffic	11	11
Repair Order	27	27
Animal Control/Warning	4	4
Citation	1	1
City Code	15	15
Grand Total	545	545

Accidents

ACCIDENT TYPE	JAN	TOTAL
Hit and Run - No Injuries	1	1
Vehicle - No Injuries	10	10
Grand Total	11	11

ACCIDENTS	JAN	TOTAL
Fatal Traffic Crashes	0	0
Alcohol-related Crashes	0	0
Speed-related Crashes	0	0
Grand Total	0	0

Top 10 Accident Intersections for 2024	# of Accidents (YTD)
N ARCHIBALD ST @ E URTUZUASTEGUI ST	2
N 4TH AVE @ E CESAR CHAVEZ BLVD	1
N 6TH AVE @ E B ST	1
N ARCHIBALD ST @ E C ST	1
N DAVID RIEDEL BLVD @ E URIBE ST	1

PUBLIC SAFETY ANSWER POINT (PSAP) CALL SUMMARY:

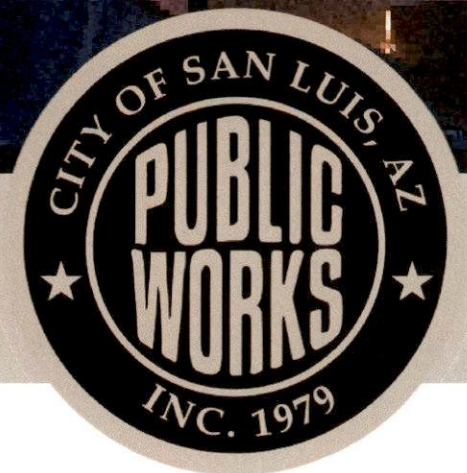
Call count of calls taken by our communication center.

TYPE	TOTAL
911 Calls	916
Admin Calls	2,168
Walk-Ins	57
PD Calls	2,248
FD Calls	467

PUBLIC WORKS DEPARTMENT

January

2026



MONTHLY REPORT

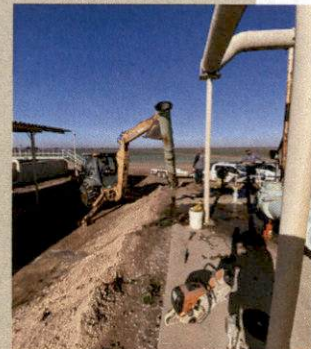
PUBLIC WORKS ADMIN

Water Division

- **Well Site 7 (formerly WS5) Operations Building Expansion – FY26 Project**
 - Architectural Design is complete.
 - Pre-Engineered Metal Building (PEMB) has been ordered from Bunger Steel. Building estimated delivery time is 20 weeks.
 - Bid process for construction is underway.
- **Well Site 5 (formerly WS6) Updates – Maintenance Work:**
 - Staff is working on replacement of the chlorination system to liquid chlorine. Work is being done in-house.
 - Staff is replacing three filter vessels. Ongoing.
- **ADWR Assured Water Supply Designation Update- FY26 Project:**
 - Contract has been awarded to CORE Engineering, estimated completion is June 2026.
- **Well Site 6 (formerly WS7) Booster Pumps and Electrical Updates- FY26 Project:**
 - Design contract for a conceptual design report (30% Design) has been awarded to Kimley-Horn. A draft CDR was submitted for review, staff provided comments and Kimley-Horn finalized CDR in January.
 - Engineering will be presenting to City Council a contract for Kimley-Horn to complete a 100% design on the needed improvements.
- **Well Sites 3, 4 & 6 Storage Tanks Rehabilitation- FY26 Project:**
 - Kimley-Horn conducted structural, civil and coating inspections on all three sites. Kimley-Horn is working on the inspection reports to be submitted to the City of San Luis.
 - Draft reports were submitted by Kimley-Horn for review. City staff provided comments and is waiting on final submittal.

Wastewater Division

- **West Wastewater Treatment Plan Expansion – FY26/28 Project:**
 - Design and Pre-Construction Services- 100% completion.
 - Staff gave an update to City Council during the meeting held on January 28th. The project has not shifted to a design-bid-build delivery method and will be divided in three phases.
 - Staff will be presenting a change order to Council for PACE to adjust plans to the new delivery method.
 - The first phase of the project construction will entail the new sewer force-main upgrade from Lift Station 300 to the West Wastewater Treatment Plant.
- **Sewer Manhole Repairs and Replacements- On-going Project:**
 - Working on contract with AIMS Companies to rehabilitate at minimum five manholes on San Luis Plaza Dr. Staff would like to coordinate this work in March.
- **Lift Station 3A Perimeter Fencing- FY26 Project:**
 - Felix Fencing LLC has completed the work.
- **High School Lift Station Backup Power Addition- FY26 Project:**
 - JOL Electric engineer has been hired to conduct site evaluation and produce electrical design. JOL has just submitted a draft design for comments. Comments were provided and we are awaiting on final design submittal.



PUBLIC WORKS ADMIN

Highway Users Division

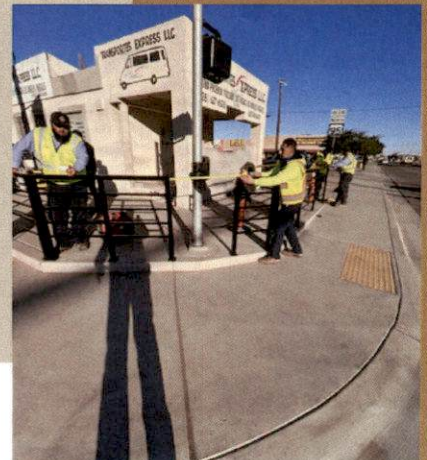
- **Urtuzuastegui and William Brooks, North side ADA ramps and improvements:**
 - Concrete and asphalt work completed.
 - Traffic Signal installed.
 - Handrail installed pending some modifications.
- **Co. 22nd & 4th Ave Intersection Improvements:**
 - Fencing pending. ETA for completion 2/27/26.
- **B St. & Main St. Traffic Signal and Roadway Improvements:**
 - Preconstruction meeting held on 1/29/26.
 - Construction to begin in March of 2026.
- **4th Ave Beautification (West right-of-way, between Arena St. and Ocotillo St.)**
 - Perimeter wall painting has been completed.
 - ETA for completion is 2/27/26.
- **City Wide Right of Way Maintenance:**

Staff has completed the following locations:

- San Luis Ln from 19th Ave to 20th Ave
 - San Luis Ln from 20th Ave to 21st Ave
 - 20th Ave from San Luis Ln to Co. 24th St. West shoulder
 - 21st Ave from San Luis Ln to Aracely St.
 - Ave F from CC Blvd to San Luis Ln
 - 21st Ave from Aracely St. to Jett St.
 - 20th Ave from Co. 24th St. to San Pedro St. East shoulder
 - NW corner of San Luis Ln
 - San Luis Ln North shoulder from Ave F- Janet Napolitano Blvd.
 - San Luis Ln North shoulder from Desert Valley School to Raul Grijalva Ct.
- **City Wide Stripping:**

Completed roadway segments:

 - Co. 22nd St. from 4th Ave to Main St.
 - 10th Ave from Co. 22nd to Julian St.
 - Staff is currently working on school crosswalks.
 - Staff has completed crack sealing at various parking lots.



WATER DIVISION



Promptly attended service calls regarding water main closures and openings due to repairs of broken lines or water leaks at the following locations:

- 144 Cuahutemoc St.
- 1050 McCain St.
- 1165 D St.
- 261 Cuahutemoc St.
- 1053 Kennedy Ln
- 343 Independence St.
- 720 Cesar Chavez Blvd
- 734 Rosa Ave.
- 136 Cuahutemoc St.
- 704 Cesar Chavez St.
- 747 Carrie Ln.
- 1167 Liberty St.

For water treatment, we maintained daily distribution samples and monitoring to ensure quality of our water.

To meet ADEQ requirements, water samples for free chlorine were collected to ensure compliance with regulations on 1/13/26 and 1/27/26.

MISCELLANEOUS PROJECTS

- Fire hydrant program-flushing/inspection:
 - Plaza Riedel and Los Olivos
 - Bienestar 2, Hacienda SL and Rancho Los Oros
 - Detention Center- several days
- Water main valve exercising:
 - Rancho Los Oros and Rio Seco
 - Los Portales
 - Plaza I



Well Site #1:

- Troubleshooted and serviced bray valve 301 on MTU.

Well Site #3:

- Assisted Hill Brothers check sodium tanks. Install completion approval.
- Replaced screen on air vent for water storage.

Well Site #4:

- Continued install of new sodium chlorination system-run power conduit.
- Assisted Hill Brothers check sodium tanks. Install completion approval.

Well Site #5:

- Started working on filter vessel replacement-cutting welds, removing chain link fence, cleaned bolt threads.
- Assisted Accurate Excavation with filter media removal. Removed filter vessel and transported them to pw yards and cleaned all parts.
- Repaired water leak on union nut/chlorination system.
- Replaced metal grating cover for flow meter vault.

Well Site #7:

- Replaced leaking purge valve for booster pump #2.

**Cut asphalt/concrete/
installed monuments**

**Our Water Division received a
total of 142 AZ Blue Stake Tickets**

Open/Closed 13 Meters

WASTEWATER DIVISION

MISCELLANEOUS PROJECTS

• West WWTP:

- Replaced the influent pipe for basin #4.
- Replaced the submersible pump for the screens.

• East WWTP:

- Repaired the air system for basin #2.

• Collection:

- New parts were installed for the Vapex System at the San Juan Lift Station

• Wastewater Collection:

- Los Olivos Dr.
- San Pedro St.
- San Francisco St.
- 6th and 7th Ave

• CCTV Inspections:

- 223 E Cuahutemoc St.
- 472 Henry Chavez Ct.



The Wastewater Division assisted with CCTV Inspections, cleaned laterals, and managed odor control.

- 223 E Cuahutemoc St.
- 224 E Cuahutemoc St.

• POE LIFTSTATION #3 - #3A

- Took readings.
- Inspected generator to ensure functionality.
- Replaced the gasket on line 1 of the MegaFlanje connection.

• Gadsden Liftstation

- Replaced the blower for the bubble system.
- Inspected generator to ensure functionality.
- Took readings.



- Performed housekeeping duties at the East and West WWTP.
- Collected soil samples at the west WWTP for laboratory analysis to support future building construction.
- Screw press system arrived at the West WWTP in support of a future improvement project.
- Completed ADEQ quarterly and contingency report for the East and West WWTP.
- CCTV inspection of the sewer monitor at Ave E and Co. 24th St. completed.
- CCTV inspection of the sewer line from Piceno Dr. to Merrill Ave completed.

Our Wastewater Division received a total of **138** AZ Blue Stake Tickets.

To meet ADEQ requirements, water samples from both treatment plants were sent for testing.

Routine maintenance & inspections were conducted at our two treatment plants and 12 lift stations.

FACILITIES DIVISION

The Facilities Division is performing routine building repairs as needs arise.

Fire Station



Before

- Classroom flooring has been replaced.
- Cost: \$16,198.26



After



Before

- Flooring in twelve dorms was replaced.
- Flooring America completed the job.



After

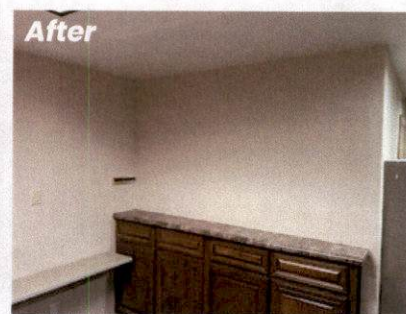
- Cost: \$11,043.66

Municipal Court

- Installed a new wall at the Municipal Court



Before



After

Crack Sealing



- Maintenance of sealing on asphalt in parking lots:
 - Facilities
 - Court
 - Cultural Center
 - Youth Center
 - Recreation and Aquatic Center

BUILDING MAINTENANCE

- Pest control services on a monthly basis.
- Light bulbs and ballasts were replaced.
- Use of sweeper to clean city building parking lots.
- Daily cleaning and disinfecting offices.
- Disinfected offices/buildings.

ELECTRICAL DIVISION



WATER

Well Site #4

- Continued working at the new chlorination project.

Well Site #5

- Assisted with the new filters MTU system remodeling, removing electrical power, removed bray valves.
- Ran new wire for flow switch, checked 480 volts disconnects that need to be replaced.

Transfer Site

- Attended to Allan-Bradley motor control center demolition from OneSource distribution.

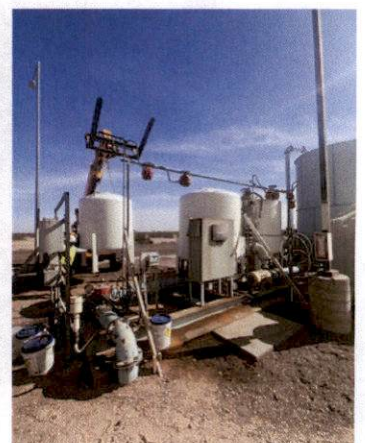
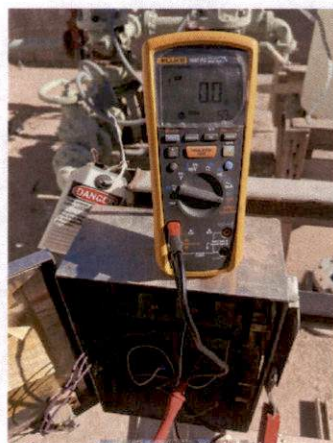
WASTEWATER

West WWTP

- Troubleshooted aeration blower #6.
- Removed and replaced 480 volt disconnect from blower #6.
- Troubleshooted sludge pump from basin #1.

East WWTP

- Assisted with electrical connection from mixer 2B.
- Checked electrical installation from new odor control.



HIGHWAY USERS

Maintenance/Repairs/Daily Tasks

- Removed excessive sand from various areas throughout City.
- Covered potholes, trimmed trees, litter pick on ROW.
- Sidewalk R/R in various sites.
- Assisted Facilities Dept. Pavement Preservation - City parking.

Service Orders:

- Handled on a daily bases.
- Assisted animal control with 2 dead animals
- Assisted with 4 dead animals after hours.

Crack Seal:

- Cultural Center and Gym
- Youth and Aquatic Center
- Municipal Court
- Prosecutors Office
- Arnold Cordova Building
- Facilities Office

Miscellaneous Projects:

- Maintenance to PW Yard.
- Removed excessive dirt/trash from street and shoulders.
- Cleaned sidewalks, removed excess weeds and trimmed trees.

- Cleaned parking area on E St. and F St.
- Installed Christmas drop off sign on PW Yard.
- Prepped for new sidewalk on Co. 22nd and Sidewinder Rd.
- Stripping on 10th Ave and CCB to Co. 22nd St., and crosswalks on 4th Ave and Union St.
- ROW maintenance on San Luis Ln, between Ave F and 21st Ave.
- ROW maintenance on HWY 95, between Los Oros St. and Co. 22nd
- Assisted PD in removing broken APS light pole from street, near Cuahutemoc St.
- Stripping on 992 B St. Church parking lot.

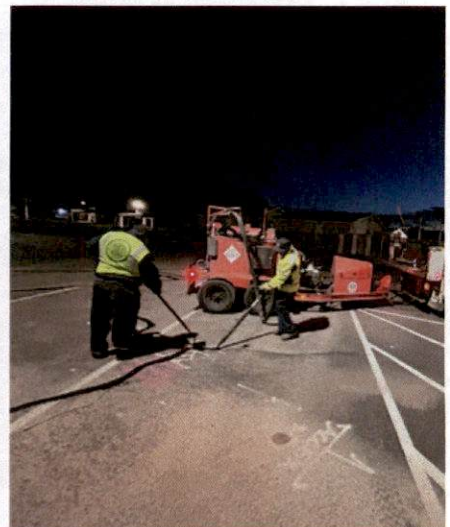
Sidewalk R/R



Crack Seal



Church Parking Lot

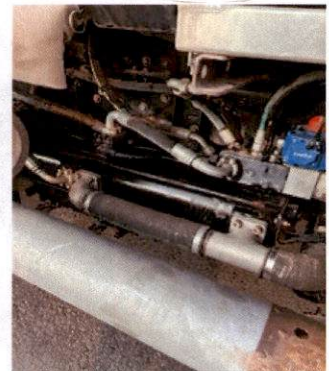
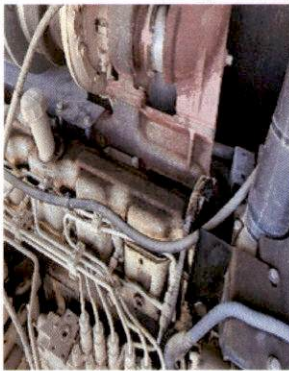


FLEET SERVICES

96 vehicles were serviced for the month of January.

Fleet Services attended a total of **21** service calls.

6 vehicles are waiting on parts.



SOLID WASTE



Service orders are handled on a daily bases.

Our SW Crew collected a total of **1052.75** tons of residential and commercial solid waste for month of January, 2026.

All Solid Waste trucks are serviced and washed on **Wednesdays**.

Solid Waste Routes:

- Monday and Thursday
- Tuesday and Friday

Holiday schedules are announced via social media and utility bill.



Sweeper Route - January 2026

Week of

1/2

Bienestar #11 & #12 - Belleza Del Desierto #1 & #2

Emmanuel Ave.	E. Salazar Pl.	San Gerardo Ln.	Santa Sophia St.	Santa Anna Pl.	Santa Rosalina Ln.	San Antonio St.
San Diego St.	San Gabriel St.	Santa Palmira St.	Plumeria Ave.	San Marcos St.	Agave Ave.	Saguaro Ave.

Week of

01/5-01/09

4th Ave. to 8th Ave. (North of CC Blvd.)

4th Ave.	4th Dr.	Ed Pastor Ave.	McCain Ave.	Deconcini Ave.	Sinoff Ave.	5th Ave.
5th Dr.	California St.	Liberty St.	America St.	Guerrero Ave.	6th Ave.	Union St.

Los Portales / Los Jardines

Juarez St.	Merrill Ave.	Cuahtémoc St.	F St.	E St.	D St.	Clavel Dr.
Mirasol Ave.	Gladiola Dr.	Rosa Ave.	Los Jardines Ave.	Teresitas Ave.	Orquidea Ave.	West Canal Dr.
C St.						

Los Alamos

Los Alamos St.	Aguirre St.	Galindo St.	Uribe St.	Bermudez St.	Peralta St.	Edais St.
Marquez Ave.	David Riedel Blvd.	Spencer Ave.	Barrios Ave.	Heredia Ave.	Hurtado Ave.	Vega Ave.
Garcia Blvd.	Gonzalez Ave.					

Santa Cecilia #1 & #2 and Bienestar #10

Aracely St.	Ortega St.	Hoyos St.	Nadine St.	Jeft St.	Jaxon St.	Co. 24th St.
19th Ave.	Jenkins Ave	Ave. F	Emanuel Ave.	Aramely Ave.	Santa Palmira St.	San Marcos St.
San Diego St.	San Gabriel St.	San Fernando St.	Christian Ave.			

Los Olivos Dr. 8th Ave. - 10th Ave

San Pedro St.	Los Olivos Dr.	San Francisco St.	Julian St.	E. Rolish St.	Garcia Ln.	Gonzalez Dr.
Bernal Dr.	9th Ave.	Terrazas Dr.	Montana Dr.	Figueroa Dr.		

Week of

01/12-01/16

Ave. F to 20th Ave. (south of San Francisco St.)

Emmanuel Ave.	Christian Ave.	19th Ave.	20th Ave.	San Francisco St.	Los Olivos Dr.	San Pedro St.
Monreal Ln.	Udall Ln.					

Garcia Ln. to 10th Ave. (South of Cesar Chavez Blvd.)

Garcia Ln.	Babbitt Ln.	'C' St.	Bienestar Ln.	'D' St.	Kennedy Ln.	9th Ave.
Fuentes Dr.	Ruby Ln.	Deena Dr.	Carrie Dr	10th Ave.		

6th Ave. - 8th Ave. (South of 'B' St.)

Washington Ln.	San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
San Pablo St.	6th Pl.	7th Ave.	San Juan Ln.	Ppép Dr.	8th Ave.	

Garcia Ln. - 10th Ave. (North of U St.)

Garcia Ln.	Monreal Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.
Sanchez Dr.	Fuentes Dr.	8th Ave.	San Juan Ln.	Ppép Dr.	9th Ave.	

Santa Cecilia #3 & #4 (20th Ave - 21st Ave)

Monreal Ln.	San Pedro Ln.	Los Olivos Dr.	San Francisco St.	Aracely St.	Ortega St.	Hoyos St.
Nadine St.	Jett St.	Agave Ave.	Saguaro St.	20th Ave.	21st Ave.	

Week of

1/20-1/23

Ave F. (West of Ave. F)

R. Dodge Ave.	Dancil St.	Gutierrez Ave.	Hernandez St.	J. Harper Cr.	Escamilla Cr.	F. Sandoval Cr.
B. Holcom Pl.	Los Olivos Dr.	Harris Ave.	Emalie St.	Rolish St.	Blanca St.	C. Torres Cr

Plaza I, II, Rio Seco & Escondido

Beach St.	Escondido St.	Arden Ave.	Bentu Ave.	Cadena Ave.	Dimas Ave.	Piceno Dr.
Guiu Dr.	Lakin Dr.	Manzanita Dr.	Estrella Dr.	Dominguez Dr.	Sierra Vista Dr.	La Madera Dr.
Santa Fe Dr.	Rio Seco St.	Arena St.	Sol Ave.	Las Brisas Blvd.	Marea St.	Rio Seco St.
Ocotillo St.	Coyote Ave.					

6th Ave. to Ppep Dr.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Dr.
7th Ave.	Ppep Dr.	6th Ave.				

Ave F. (West of Ave. F)

I. Solorio Crt.	R. Grijalva Crt.	A. Aguirre Crt.	E. Lopez Crt.	J. Napolitano Blvd.	F. Padilla Ave.	Udall Ln.
Monreal Ln.	San Pedro St.					

Los Mezquites

San Luis Ln.	Udall Ln.	Monreal Ln.	San Pedro St.	Los Olivos Dr.	San Francisco St.	Ortega St.
22nd Dr.	23rd Ave.	23rd TRL	24th Ave.			

Week of
1/26-1/30

Sidewinder Rd. to 10th Ave. (South of Co. 22nd St.)

Quintero Ave.	Torres St.	Ajaime St.	Sauceda St.	T.Luna St.	De La Vara Ave.	9th Ave.
Silva St.	Nydia Ave.	Krystal St.	Nickey St.	Torres St.	Rangel Ave.	Cristina St.
Georgina St.	Leandro Ave.	Dolores Ave.	Rangel Ave.	Montes Ave.	Zamora Ave.	Mendez St.
Beas St.	McGrady Ave.	Sandez Ave.	Cabello Ave.	Villareal Ave.	Stephens St.	Black St.
Ruiz Ave.	Lopez St.					

Rancho Los Oros & Los Portales

Ramona St.	Patricia St.	Genevive St.	Virginia St.	Nancy St.	Los Valles St.	Los Cerros St.
Las Praderas St.	El Chamizal St.	Los Montes St.	Los Portales Ave.	Los Corrales Ave.	San Felipe St.	Rio Sonora St.
Independence St.	Adobe St.	Aquila St.	Villa St.	Zapata St.	L.T. Hombres St.	Merrill Ave.

4th Ave. to 6th Ave.

Kennedy Ln.	'D' St.	Bienestar Ln.	'C' St.	Babbitt Ln.	'B' St.	6th Ave.
4th Ave.	4th Dr.					

Mesa St. to 4th Ave.

Mesa St.	Archibald St.	W. Brooks Ave.	2nd Ave.	4th Ave.	4th Pl.	Washington Ln.
San Luis Ln.	Urtuzuastegui St.	'B' St.	'C' St.	'E' St.	'F' St.	



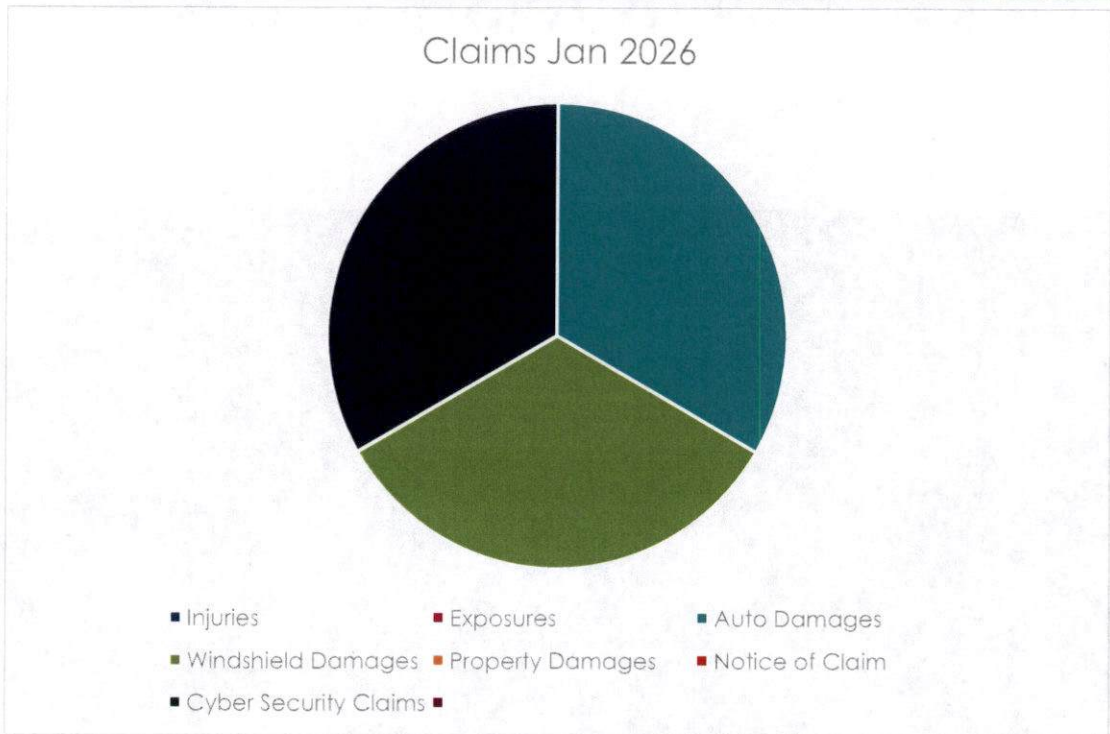
CITY OF SAN LUIS, AZ
**HUMAN RESOURCES
DEPARTMENT**
YOUR FUTURE BEGINS HERE.

RISK MANAGEMENT OPERATIONS REPORT

JANUARY 2026

CITY OF SAN LUIS | 800 E Cesar Chávez Blvd. San Luis, AZ 85349 | www.sanluisaz.gov

TOTAL CLAIMS REPORTED – JANUARY 2026	
Injuries	0
Exposures	0
Auto Damages	1
Windshield Damages	1
Property Damages	0
Notice of Claims	0
Cyber Security Claims	1
TOTAL	3



SAFETY INSPECTION/WALKTHROUGHS

Date	Location
January 7	Auction Follow-up Inspection - Facilities
January 7	Auction Follow-up Inspection – Solid Waste
January 9	Auction Follow-up Inspection – Municipal Court
January 16	Auction Follow-up Inspection – HR Department
January 23	Auction Follow-up Inspection – Parks Grounds Yard

SAFETY TALKS

IN-PERSON		
Date	Department	Topic
January 29	Parks Grounds	Safe Lifting
January 30	Facilities	Safe Lifting
January 28	Wastewater	Safe Lifting
January 30	Fleet	Safe Lifting
January 29	Hwy Users	Safe Lifting
February 4	Water	Safe Lifting
January 28	Solid Waste	Safe Lifting
ONLINE		
January 2026	All City Personnel	Safe Lifting

INJURY AND ACCIDENT INVESTIGATIONS

Date	Department
January 9	Fleet Department – Sprain/Strain

PROPERTY DAMAGE INVESTIGATIONS

Date	Department
January 27	Police Department – Damage to the department vehicle bumper

TRAINING

IN-PERSON			
Date	Department	Topic	Total # of EEs
January 7	Various Depts.	New Hire Orientation	4
January 28	Various Depts.	New Hire Orientation	2
ONLINE			
January	All Employees	Active Shooter Response & General Ergonomics	

MAJOR PROJECTS

Date	Department
January 7	<p>Water Apprentice Position Safety Training Program Review and Evaluation</p> <p>Collaborated with HR to evaluate the Water Division Apprentice Program and promotional positions, focusing on the review and assessment of safety training and educational, promotional step programs. This evaluation ensures that safety competencies are integrated into career development and that employees progress with the appropriate knowledge and skills to maintain a safe work environment.</p>
January 7	<p>AZ Department of Corrections Walkthrough and Contract Review</p> <p>Collaborated with management for an AZDOC facility walkthrough and a briefing on contract renewal interest, providing insight into facility operations and preliminary considerations regarding the potential contract extension.</p>
January 8	<p>Community Paramedicine Insurance Program Renewal – Fire Department</p> <p>Completed the annual renewal of the Fire Department's Community Paramedicine Insurance Program, ensuring continued coverage, compliance with program requirements, and uninterrupted support for the community healthcare services.</p>

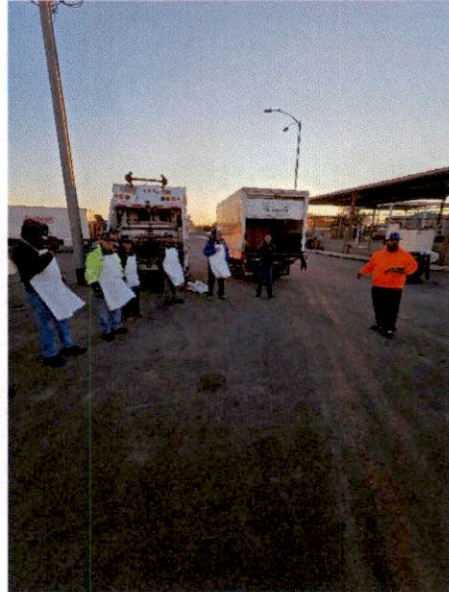
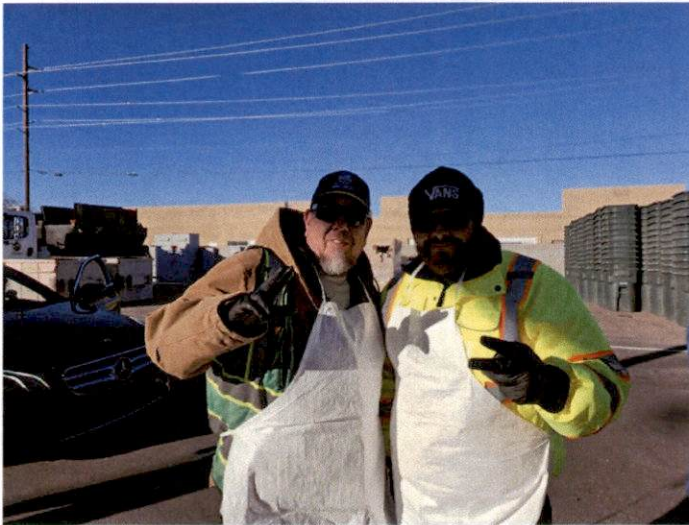
<p>January 8</p>	<p>Arizona Governmental Safety Association Quarterly Meeting Staff attended the Arizona Governmental Safety Association quarterly meeting, led by Phil Murphy of the AZ Division of Occupational Safety and Health. The meeting highlighted the most frequently cited 2025 violations, including fire extinguisher requirements and training, hazard communications programs and safety data sheet access, machine guarding and general duty violations, hospitalization reporting, electrical equipment clearance and personal protective equipment assessments.</p>
<p>January 10</p>	<p>City of Yuma Waste Recycling Collection Event The City of San Luis Risk Management Department had the opportunity to participate in a recycling event hosted by the City of Yuma Public Works Department. This event provided a valuable opportunity to meet with the City of Yuma Public Works team and to share and discuss important safety-related information with the City of Yuma Safety Manager.</p>
<p>January 15</p>	<p>Speed Limit and Electric Gates Instructions Due to ongoing incidents involving property and personal vehicle damage in the City Hall parking lot, Risk Management, in collaboration with City Management, conducted an assessment to evaluate options for improving vehicle traffic awareness and reducing accidents. As a result of this review, speed limit signage and follow-through traffic control signs were installed to guide incoming and outgoing vehicle traffic.</p>
<p>January 15</p>	<p>Hazard Assessment – Water Department Soldering Work A safety assessment of Water Department soldering work was completed to evaluate work practices, confirm appropriate controls are in place, and support a safe and healthy work environment.</p>
<p>January 15</p>	<p>Hazard Assessment – Court Roof Wiring A Court roof wiring safety assessment was performed to identify improperly arranged network and electrical wiring, ensuring compliance with safety standards minimizing the risk of electrical incidents.</p>

January 16	<p>Hazard Assessment – Police Evidence Room Decontamination Process</p> <p>A hazard assessment was conducted on the Police Evidence Room decontamination process when handling contaminated evidence, including a review of the Bloodborne Pathogens Program, to ensure regulatory compliance and protect personnel from exposure risks.</p>
January 23	<p>Hazard Assessment – Administration Temporary Staff Workstation</p> <p>An assessment was conducted to review the setup of a temporary workspace for new temporary office personnel to ensure a safe, functional, and ergonomically appropriate work environment.</p>
January 2026	<p>OSHA 300 Reporting – Year End Reporting</p> <p>Risk completed the OSHA 300 annual review process as required by OSHA recordkeeping regulations. This mandatory review ensures all work-related injuries and illnesses from the previous calendar year were accurately reported and that the OSHA 300 Summary was properly completed. The annual review supports regulatory compliance and provides valuable data for evaluating workplace safety trends.</p>
January 2026	<p>Budget Process Review – Risk Management</p> <p>Risk Management conducted a review and preparation of the FY 2027 budget to support the upcoming budget cycle, ensuring alignment with organizational priorities, operational needs, and risk management initiatives.</p>

NEW HIRE ORIENTATION



City of Yuma Recycling Event



DEPARTMENT MONTHLY SAFETY TALK



Safe Lifting

DO USE YOUR LEGS!

Lifting with your leg muscles while keeping your back straight will reduce the risk of injury.



DON'T CURVE YOUR BACK!

Avoid curving your back while you are picking up a load, this can lead to injuries down the road.



DON'T LIFT HEAVY LOADS!

Avoid picking up bulky and heavy loads by yourself, this can increase the risk of injuries.



USE EQUIPMENT PROPERLY!

Use equipment like dolly's and hand trucks to make moving load easier and safe.



KEEP THE LOAD CLOSE TO YOU!

The area between your mid-thigh and your mid-chest is your "power zone" keeping loads close to your body helps provide maximum leverage.



DON'T LIFT HIGH UP!

Avoid lifting a load over your shoulders, this makes it easier for the load to fall and cause injuries to yourself.



REMEMBER, WE ARE A TEAM!

If you need help don't be embarrassed ask, we are here to assist each other and keep this a safe work environment for all. Remember safety starts with you!





San Luis Municipal Court

January 2026 Monthly Update

Court Security Count:

- 1,581 patrons visited the courthouse
- 11 law enforcement checked in
- 19 events where contraband was located

Meetings:

- Attended City Leadership Meetings
- Court Administrator attended monthly state Limited Jurisdiction Court Administrator meeting
- Judge Figueroa attended the AV Roundtable hosted by the Administrative Office of the Courts
- Judge Figueroa and Court Administrator met with City HR to discuss the Court’s organizational structure, new position, and potential reclassifications of 2 current positions
- Court staff met with criminal stakeholders at the bi-monthly Criminal Justice Coordination Meeting
- Court staff met with Yuma County Superior Court IT and Somerton Municipal Court to discuss completion of awarded Access to Justice Grants

Revenue:

Summary Allocation by Agency Report

SAN LUIS MUNICIPAL

Criteria :

From Date : 1/2/2026

To Date : 2/2/2026

Agency Code	Agency Name	GL Account Num	GL Account Name	Receipt Amount	Dishonored Amount	Adjusted Amount	Bond Forfeiture Amount	Net Amount	EXT. GL Ac
Agency Name : Agency Not Assigned									
			Sub Total:	\$11480.53		(\$6713.18)	\$9.34	\$4776.69	
Agency Name : CITY OF SAN LUIS ACCOUNTS PAYABLE									
			Sub Total:	\$139.48		\$1091.98	\$2.34	\$1233.80	
Agency Name : CITY OF SAN LUIS FINANCE DEPT									
			Sub Total:	\$14262.85		\$1661.34	\$811.38	\$16735.57	
Agency Name : SPECIAL REVENUE COURT FUND									
			Sub Total:	\$12375.62		\$1272.58	\$1016.43	\$14664.63	
Agency Name : STATE OF ARIZONA TREASURER									
			Sub Total:	\$27536.13		\$2687.28	\$1749.11	\$31972.52	
			Grand Total:	\$65794.61		\$0.00	\$3588.60	\$69383.21	

Updates:

- SLMC updated several case processing procedures, such as the warrant procedure, internal case preparation, and clerk rotations
- Facilities has made several improvements to the courthouse, including asphalt repair, establishing an attorney-client privilege room, and repairing courthouse doors.